

# **FEDERAL WORK-STUDY**

## **READING/MATH TUTOR/ AT BELLA EASE**

*This is a part-time, Federal Work-Study position that reports to the Director of Bella Ease and is located at 707 Broadway Street in Quincy, Illinois.*

### **POSITION DESCRIPTION/DUTIES**

- Learn program curriculum
- Knowledgeable in basic and advanced school subjects
- Tutor teens and provides academic assistance in subject areas that include math, reading, science, and writing for students in 4<sup>th</sup> – 12<sup>th</sup> grade
- Monitors participants
- Participates in Core Services Activities
- Consults with Director, Administrator and staff
- Must attend scheduled shifts regularly and on time
- Perform other job related duties as assigned by supervisor

### **QUALIFICATIONS**

Students applying for this position will need to be current JWCC students. Eligibility to work within the Work-Study program is required. Good communication skills and the ability to work with others is required. Other requirements will include a background check, fingerprinting, physical on file, as well as minimum of 18 years of age.

### **SALARY**

IL minimum wage

### **APPLICATION**

Students who are interested in this position will need to complete a Federal Work-Study application. Please select “Reading/Math Tutor – Bella Ease” to apply for this specific role. Once eligibility is approved, your application will be forwarded on to Bella Ease.

*Applications from qualified persons who are members of racial or ethnic minorities, women, individuals with disabilities, and veterans are encouraged to apply. John Wood Community College is an Equal Opportunity/Affirmative Action employer and does not discriminate on the basis of race, color, national or ethnic origin, sex, religion, disability or other factors prohibited by law.*