



**Board of Trustees of John Wood Community College  
Counties of Adams, Pike, Hancock, Calhoun,  
Schuyler, Brown, Morgan, Scott, Cass  
and State of Illinois**

**PHONE CONFERENCE:**

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*The meeting will begin at 6:00 o'clock P.M. Requests for public comment may be submitted in accordance with board policy or by calling Leah Benz at (217) 641-4102 or by email at [lbenz@jwcc.edu](mailto:lbenz@jwcc.edu) and arrangements will be made to allow public comment through teleconferencing.*

Date: **10.16.24 BOARD OF TRUSTEES REGULAR MEETING**

Location: Student Administrative Center, Board Room, 1301 South 48<sup>th</sup> Street, Quincy IL 62305

Time: **6:00 P.M.**

**AGENDA**

Page

1. **Call to Order/Appointment of Assistant Secretary**
2. **Roll Call**
3. **Pledge of Allegiance; Mission Statement** – JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value
4. **Introduction**
  - Alex Altmix – Instructor, Language/Lit/Communications (Dual Credit)
  - Austin Banks – Coordinator, Student Life
  - Jake Courtney – Coordinator, Audio/Visual
  - Jessica Farniok – Administrative Assistant, Agricultural Education Center
  - Arielle Gordon – Administrative Assistant, Assistant to the Dean of Transfer & Academic Support & Dean Career, Technical & Workforce Education
  - Noah Hall – Coordinator, Grants
  - Vanessa Hall – Manager, Hospitality and Food Service
  - Adam Hightower – Director, Athletics
  - Katherine Wells – Specialist, Welcome Desk

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October 16, 2024, Board of Trustees Regular Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Office of the President

- 4.1 **Blazers at Their Best**
- 5. **Special Report**
- 6. **Consideration of Items from the Floor**
- 7. **Public and/or Employee Comment**
- 8. **President and Committee Reports**
  - 8.1 **ICCTA/West Central Region Report** – *Dr. Randy Greenwell ICCTA representative, Mr. Don Hess, first alternate* Table Folder
  - 8.2 **Board Executive Committee Report** – *Mr. Bob Rhea, Mr. Andy Sprague, Ms. Paula Hawley* Table Folder
  - 8.3 **Board Curriculum Committee Report** – *Mr. Don Hess, Dr. Randy Greenwell* Table Folder
  - 8.4 **Board Finance and Audit Committee Report** – *Mr. Larry Fischer, Ms. Angela Greger* Table Folder
  - 8.5 **Student Trustee Report** – *Mr. Kannon Dickerman*
  - 8.6 **Administration Report** – *Dr. Bryan Renfro*
- 9. **Consent Agenda**  
**Consent business Items**
  - 9.1 Request approval of 09.18.24 Board meeting minutes and 10.07.24 meeting minutes 1-14
  - 9.2 Request approval of bills for September payment **Finance and Audit Committee**
  - 9.3 Request approval of monthly financial statements for September **Finance and Audit Committee**
  - 9.4 Request approval of trustee & employee travel expenditures for September **Finance and Audit Committee**
- 10. **Grant items – No grants**
- 11. **Business Items**
  - 11.1 Request adoption of a resolution and certificate abating the tax levied for the year 2024 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021C 15-18

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October 16, 2024, Board of Trustees Meeting

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Office of the President

11.2	Request adoption of a resolution regarding the intent to levy the equity adjustment for the 2024 tax year as allowed by Section 3-14.3 of the Illinois Public Community College Act	19-21
11.3	Request approval of an increase in insurance premium costs effective January 1, 2025	22
11.4	Request authorization to accept and award the bid or reject all the bids for the construction of the childcare center classroom	-
<b>12.</b>	<b>Discussion Items</b>	
12.1	Calendar of Events	23
<b>13.</b>	<b>Notices and Communications</b>	
<b>14.</b>	<b>Personnel Items</b>	
14.1	Request authorization to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented	24-26
<b>15.</b>	<b>Other Items</b>	
<b>16.</b>	<b>Closed Session</b>	
16.1	A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body and to review closed session minutes and authorize destruction of closed recordings per state statute according to the Open Meetings Act by audio recording.	27
<b>17.</b>	<b>Resume Open Session</b>	
<b>18.</b>	<b>Open Session Matters</b>	
	Approve any matter discussed in closed session as necessary and limited to those matters authorized for discussion in closed session by motion of the Boards specifically including but not limited to, the hiring, including non-contractual, contract approval, and contract amendment, release, discharge, discipline, transfer, resignation, and retirement of staff	
<b>19.</b>	<b>Adjournment</b>	
	<i>"The agenda may refer to addenda, reports, presentations, or other documents. These are available in the board Packet and are incorporated by reference. The packet is available from the President's office and may be posted on the website with the agenda."</i>	

October 16, 2024, Board of Trustees Meeting

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Date: **09.18.24** Board of Trustees Meeting

RE: **BOARD MEETING MINUTES**

Location: Board Room, Student Administrative Center, 1301 S. 48th Street Quincy Illinois 62305

**1. Call to Order/Appointment of Assistant Secretary**

The **09.18.24** Board of Trustees meeting was called to order in the Board Room, 1301 S. 48<sup>th</sup> Street, Quincy, Illinois, 62305 at 6:00 p.m. by Mr. Bob Rhea, chair. Mr. Rhea appointed Ms. Benz assistant secretary.

**2. Roll Call**

Ms. Benz called roll:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman			X	
Ms. Greger			X	
Mr. Hess			X	
Mr. Sprague			X	
Ms. Hawley			X	
Dr. Greenwell				X
Mr. Fischer			X	
Mr. Rhea			X	
Voice Vote				

**Attendees:** Dr. Bryan Renfro, Ms. Leah Benz, Mr. James Rapp, Dr. Shelley Barkley, Ms. Rachel Hansen, Ms. Kelly Larson, Mr. Matt Carey, Ms. Rachel Hansen, Dr. Chris Kaelke, Mr. Dave Hetzler, Ms. Alexis Klinner, Mr. David Hoage, and Ms. Amy Husted.

**3. Pledge of Allegiance; Mission Statement** – Pledge of Allegiance was said. Mr. Kannon Dickerman shared the mission statement of the College.

**4. Introductions**

- o Alexis Klinner, Instructor, Biology

**4.1 Blazer at Their Best**

Dr. Renfro highlighted three of submissions received in “Blazer’s at Their Best”. Acknowledgement was given to a student, employee, and faculty member who demonstrated caring beyond the scope of their role as an employee and/or student. These acknowledgements are being shared on Blazer vision throughout the college also. The three were:

- o Employee, name not known but works in student services
  - *I was having a panic attack because my computer was acting up and I was having a really hard week. She tried to help me fix the computer and looked up some places*

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09.18.24 Board of Trustees meeting



Office of the President

where I could go to get it fixed. She also sat there with me and did her best to try and encourage me that everything would be ok.

- Math Faculty, Jimmy Behrens
  - *Professor Behrens is a very patient teacher. He allows us to work through our problems without rushing us to understand. He is so understanding of people and works at his students' pace.*
- Student, Nate Werries (conducting tours during new student orientation)
  - *He is very easy to talk to and was very welcoming. He engaged us in conversation and made me feel comfortable.*

5. **Special Report** – No report

6. **Consideration of Items from the Floor** - None

7. **Public and/or Employee Comment** - None

8. **President and Committee Reports**

8.1 **ICCTA/West Central Region Report – Dr. Randy Greenwell, ICCTA representative, Mr. Don Hess.** No report.

8.2 **Board Executive Committee Report – Mr. Bob Rhea, Mr. Andy Sprague, Ms. Paula Hawley**  
The Executive Committee met on Thursday, September 12, 2024, in room C252 at 1:00 pm. Attendees were Mr. Bob Rhea, Mr. Andy Sprague and Ms. Paula Hawley, trustees via Zoom. Dr. Bryan Renfro; president, and Ms. Leah Benz; notetaker, present.

The committee discussed and reviewed September Board agenda items. Those included:

*Consent items*

July regular meeting minutes – No meeting in August  
Financials, bills for payment, travel expenditures, investments

*Grant items*

Discussed two grants for submission and two grants for acceptance.

*Business items*

Discussed two fund transfers from Operating Funds to O&M Restricted and Auxiliary Fund. Discussed an RFP for the Door Access project. A bid will be presented for acceptance from United Systems, Inc.

*Personnel item*

Dr. Renfro shared an update on the dean position search and WDC director position.

Additional items discussed:

*PACT contract and timeline* – The committee reviewed the PACT contract and proposed timeline of implementation and heard the contract will be presented at the October Board of Trustees meeting.

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09.18.24 Board of Trustees meeting

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*Updates:*

- October 7 will be the Board Retreat at WDC. Agenda topics are being drafted.
- Legislator visit was a success. They toured the main campus and Workforce Development Center.
- Four individuals have expressed interested in the two vacant trustee positions and picked up a packet. Filing is November 12 through November 18.
- A recognition ceremony is being planned for our legal counsel, Mr. Jim Rapp, for 50 years of service to the college on December 5.
- A celebration event is being planned to recognize 30 years of JWCC TDT program on September 25.
- Dr. Renfro was unable to meet and review the Southeast Education Center agreement at this time. This meeting is being rescheduled.
- Dr. Renfro was unable to meet the Deters family due to a conflict, which is also being rescheduled.
- Klingner associates shared a proposal to the JWCC Master Planning Services. This document was shared with the Executive committee.

*Other*

Dr. Renfro shared data of year-end budget numbers and projections for next year.

**8.3 Board Curriculum Committee Report – Dr. Randy Greenwell, Mr. Don Hess.** The Curriculum Committee met Thursday, September 12, 2024, in room C252 at 11:00 a.m. Present were Dr. Randy Greenwell; trustee, Mr. Don Hess; trustee, Dr. Bryan Renfro; president, and Dr. Shelley Barkley; vice president of academic & student affairs and Kristina Johnson; note taker.

Administration reviewed curriculum changes for the Agricultural Education Center, following recommendations from the Advisory Council. This included adjusting the course sequence to better align with the learning outcomes of the Agricultural AAS degree. In the Agricultural Business Management program, AGR 200 (Intro to Soil Science) was moved from the first year to the second, while AGR 204 (Principles of Crop Science) was shifted to the first year to better align with the AGRM pathway.

The Advisory Council recommended adding an HVAC course to the Advanced Manufacturing Technician degree for FAME students, replacing CSC 163 Fundamentals of Networking with a refrigeration course. It was also determined that CMN 101 Introduction to Speech would be more beneficial than CMN 104 Interpersonal Communication for FAME students. Additionally, a new Industrial Fabrication degree was approved, offering a pathway for students who complete the Precision Manufacturing and Basic Welding Certificates to earn an AAS degree. Combining both fields of study enhances employability and provides a more clearly defined career pathway.

Mr. Fischer inquired on the FAME initiative. Dr. Renfro shared twelve students (12) are enrolled in the program. Reviewing the process for the next session.

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09.18.24 Board of Trustees meeting



**8.4 Board Finance and Audit Committee Report Mr. Larry Fischer, Ms. Angela Greger** - The Finance and Audit Committee met on September 11, 2024, at 2:00 p.m., at John Wood Community College. Present were Dr. Bryan Renfro; president, Josh Welker; dean of business services & institutional effectiveness, Mr. Larry Fischer; trustee, Nora Klingele, director of fiscal services, and Jenny Venvertloh; notetaker. Ms. Angela Greger was absent.

Bills for payment, overnight travel requests, board budget, and the July and August financials were reviewed and discussed. FY2024 ended the year with operating revenues exceeding the budget and operating expenses lower than usual. New Certificates of Deposits are being obtained.

Board items were reviewed. Two transfers are being requested at the October meeting. The first transfer is from the Operating Funds to the Auxiliary Fund to raise the self-insurance fund balance and for expenses such as student transportation, student life and athletics. The second transfer is from Operating Funds to Operations and Maintenance Restricted Fund to replenish deferred maintenance and capital projects funds. Another business item discussed was to accept the bid from United Systems Inc. for the Door Access update.

**8.5 Student Trustee Report – Mr. Kannon Dickerman** – On August 7 all scholarship recipients were on campus for a tour and to interact with each other. SGA held only one orientation day this year which was August 15 for incoming freshman. Lunch was cooked by the Ag students.

Several activities were planned for the start of the school year. SGA leadership has been focusing their advertising/promotions on Instagram, Facebook, and other forms of social media. A slip and kick event were held where 60 participants were in attendance. Events have been scheduled for every Tuesday and Thursday such as volleyball, yard games, and washers. Recently an art class was offered with 30 participants. SGA is working with all clubs to interact with each other.

Mr. Dickerman stated he had the opportunity to meet the legislators and visit with them about SGA while on campus.

Future item planned include:

- September 19 SGA students will be helping with the wine pull.
- Students are volunteering for a community service event monthly. This Friday they are offering dog walking.
- Donuts with the Deans and Pizza with Prez has been scheduled.
- Courtyard Coachella has been scheduled – an alumnus is invited back to sing
- SGA/students are working on a food drive
- SGA is working on a solution to resolve the hazard of students walking to the apartments on 48<sup>th</sup> Maine/State

The Board suggested SGA offer tacos with the trustees.

**8.6 Administration Report - Dr. Renfro** – Since there was no August meeting Dr. Renfro shared information from the start-up of the fall semester. As of 8/26 enrollment was 1,894 students are

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09.18.24 Board of Trustees meeting

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enrolled in 19,104 credit hours, an increase of 4.6% from fall 2023. A breakdown of new students, returning students, dual credit students, transferred students, and readmit students was shared.

Last year’s student survey results showed that students are under tremendous stress from food insecurity, housing, and anxiety disorder. They are seeking greater assistance in picking a career and determining the next steps to pursue that career.

Administration has reorganized the onboarding and student service component. New departments have been created to address these survey results. They are:

- Admissions and Advising office merged into the Pathways Office. This office will assist students find their path to a desired career and ensure right classes are being taken.
- Career Services office will also assist students in identifying and selecting the right career pathway. This office will also offer an online component in the near future.
- University Transfer Center greater presence established. This allows our students to meet with transfer advisors from private and state universities for more informed decisions without spending time and money-making multiple visits.
- Campus Care office established. This office will identify and provide resources to help students with barriers of food, housing, and anxiety.
- Resource Fair for Student Support. Multiple community organizations will be invited each year to participate in offering services like medical, food, financial planning, advocacy, legal, childcare, and housing to students. Clarity Healthcare will regularly visit JWCC Student Success Center to facilitate student service referrals.

The College has two funding opportunities through grants to “Swipe Out Hunger” and support mental health needs.

A Caring Campus initiative has been launched for all employees funded by a grant. This initiative is to make students feel welcome through campus through behaviors.

Administration started the J-Dub Operations which is a series of informational sessions to provide new employees and faculty an overview of the college’s operations. Each session is led by a leadership department team member. We have 26 new employees in this series.

9. **Consent Agenda**  
**Consent business**

- 9.1 Request approval of 07.24.24 Board regular meeting minutes
- 9.2 Request approval of bills for payment for July and August **Finance and Audit Committee**
- 9.3 Request approval of monthly financial statement for July and August **Finance and Audit Committee**

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09.18.24 Board of Trustees meeting





9.4 Request approval of trustee and employee travel expenditures for July and August **Finance & Audit Committee**

**Motion:** *Approval of consent agenda items.*

Moved by: Ms. Hawley

Seconded by: Mr. Sprague

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

10. **Grant Items - All grants were presented under one motion.**

10.1 *Request authorization to submit a grant application to Swipe Out Hunger 2024 for a grant entitled "Blazer Fuel Station Funding Support" Amount Requested: \$6,000*

**Discussion:** JWCC is seeking additional funding to maintain and support the newly renovated Blazer Fuel Station, the on-campus food pantry service, open to those who are facing food insecurity. Swipe Out Hunger’s mission is aligned with JWCC’s recently adopted strategic initiative to address food insecurity, “Swipe Out Hunger powers the movement to end college student hunger”.

10.2 *Request authorization to submit a grant application to ICCB for a grant entitled "FY25 Bridge and Transition Grant" Amount Requested: \$200,000 - \$250,000*

**Discussion: Extension and expansion of the FY24 Bella Ease project.** The purpose of this grant is to improve student transitions to and through postsecondary education (up to baccalaureate) and into employment. JWCC will utilize transition/wrap - around services which provide students with the information and assistance they need to access and persist along their career pathway. This may include providing wrap-around services for students transitioning from adult education or remedial coursework to credit programs, or from credit programs to the workforce. Services may include academic advising, career pathway navigation, tutoring, supplemental instruction, study skills, coaching, and referrals to individual support services (e.g., basic needs including housing, transportation, and childcare).



10.3 *Request authorization to accept grant funds from Illinois Community College Board for Mental Health Action on Campus Act Appropriation – Amount of Acceptance \$50,000*

**Discussion:** Year 3 appropriated funding from ICCB to community colleges to address gaps in mental health services on college campuses through training, peer support, and community-campus partnerships. Areas of focus could include telehealth, campus ratios for service, and technical assistance.

10.4 *Request authorization to accept grant funds from IGEN for Learning Center & Activity Center LED Project – Amount Requested: \$97,991*

**Discussion:** JWCC’s goal is to incorporate efficiencies in the design and operation in every building and renovation project to move towards a “greener” campus. The Learning Center will require replacing the lamps within the existing ceiling cove fixtures with direct voltage wired LED lamps (removing the old fluorescent dimming ballasts). The Student Activity Center will require replacing 26 exterior HID fixtures with LED, and the stairs outside the Learning Center will require 7 LED bollards.

Moved by: Mr. Fischer  
Seconded by: Mr. Hess

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

11. **Business**

11.1 **MOTION:** *Request approval to transfer \$672,848.95 from Operating Funds to the Operations and Maintenance Restricted Fund for fiscal year 2024*

Moved by: Mr. Sprague  
Seconded by: Ms. Greger

**Discussion:** The College would like to request to transfer \$672,848.95 from the Operating Funds to the Operations and Maintenance Restricted Fund for fiscal year 2024. This transfer will replenish deferred maintenance and capital project funds that were spent in fiscal year 2024, and also help fund maintenance and capital projects planned for fiscal year 2025 and future years.

NAME	AYE	NAY	PRESENT	ABSENT
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Office of the President

Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

11.2 **MOTION:** Request approval to transfer \$850,000 from the Operating Funds to the Auxiliary Fund for fiscal year 2024

Moved by: Ms. Hawley  
Seconded by: Ms. Greger

**Discussion:** The College would like to request to transfer \$850,000 from the Operating Funds to the Auxiliary Fund for fiscal year 2024. This transfer will help raise the Self-Insurance Fund balance up to the target level and ensure sufficient funding levels for additional auxiliary funds such as Student Transportation, Student Life, and Athletics for fiscal year 2025.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

11.3 **MOTION:** Request authorization to award Untied Systems, Inc. the Door Access proposal in the amount of \$139,000

Moved by: Mr. Sprague  
Seconded by: Mr. Hess

**Discussion:** JWCC solicited request for proposals from qualified vendors to provide a door access system that would lock and unlock daily and have the option to immediately lock all doors with the push of a button and automatically contact the Quincy Police Department. The RFP was advertised in the Quincy-Herald Whig and on the John Wood Community College website. United Systems, Inc. of Quincy, Illinois was the only bid received.

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09.18.24 Board of Trustees meeting



NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

12. Discussion Item

12.1 Calendar of Events

Mr. Fischer requested a 3- 5 project of financial expenses and revenue be placed on the Retreat agenda

13. Notices and Communications

14. Personnel Items

14.1 MOTION: Authorize to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented.

Moved by: Ms. Greger

Seconded by: Mr. Hess

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

15. Other Items Mr. Fisher inquired on "Celebration of Success" at the College.

16. Closed Session - No Closed session was held.



Office of the President

16.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body.

Moved by:  
Seconded by:

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman				
Ms. Greger				
Mr. Hess				
Mr. Sprague				
Ms. Hawley				
Dr. Greenwell				
Mr. Fischer				
Mr. Rhea				
Voice Vote				

17. Resume Open Session

Moved by:  
Seconded by:

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman				
Ms. Greger				
Mr. Hess				
Mr. Sprague				
Ms. Hawley				
Dr. Greenwell				
Mr. Fischer				
Mr. Rhea				
Voice Vote				

18. Adjournment

18.1 MOTION: Mr. Rhea, Board chair adjourned the September 18, 2024, Board of Trustees regular meeting.



Moved by:  
Seconded by:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess	x			
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

**19. Approval:**

Approved the **16<sup>th</sup> day of October 2024**, at a meeting of the Board of Trustees of Community College District No. 539, meeting at the Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy Illinois 62305 at which \_\_\_\_\_ voting members were present, constituting a quorum by a vote of \_\_\_ ayes and \_\_\_\_\_ nays.

**CHAIR:**X \_\_\_\_\_ **SECRETARY:**X \_\_\_\_\_



Date: **10.07.24** Board of Trustees Meeting

RE: **FALL 2024 BOARD RETREAT**

Location: Workforce Development Center, 2710 N 42nd St. Quincy, IL 62305

**1. Call to Order/Appointment of Assistant Secretary**

The **10.07.24** Board of Trustees meeting was called to order in a conference room, Workforce Development Center, 2710 N 42<sup>nd</sup> St., Quincy, Illinois 62305 at 8:30 a.m. by Mr. Bob Rhea, Chairman. Mr. Rhea appointed Ms. Benz assistant secretary.

**2. Roll Call**

Ms. Benz called roll:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman				X
Ms. Greger			X	
Mr. Hess				X
Mr. Sprague			X	
Ms. Hawley			X	
Dr. Greenwell			X	
Mr. Fischer			X	
Mr. Rhea			X	
Voice Vote				

**Attendees:** Dr. Bryan Renfro, Ms. Leah Benz, Mr. Jim Reed, ICCTA director.

**3. Public and/or Employee Comment - None**

Mr. Hess joined the meeting.

**4. Agenda & discussion item**

**4.1 Review of last retreat outcomes**

**48th Street Roundabout Project** - Quincy City Council placed on their meeting agenda the item of “48<sup>th</sup> street roundabout” for Monday, October 7, 2024. Discussion of a “roundabout” for 48<sup>th</sup> street” has been a topic for several years. Our president was asked to speak at this meeting regarding the history and JWCC view.

The Board was provided information on JWCC’s history regarding this topic. The Board expressed their major concern is the safety of our students. Students also recently approached Administration which was discussed.

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10.16.24 Board of Trustees meeting

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**Enrollment** – Five-year data on enrollment was shared with the Board. It was noted this needs to be a major focus of our strategic plan. Discussion followed on projection numbers and what strategies to incorporate to achieve the anticipated numbers. High school numbers, concurrent enrollment, GED, Missouri students are all categories to explore. The recent organizational changes are designed to enhance building relationships between students, advisors, and faculty. Career service area has also been revised to provide better service to the students.

It was noted that the timing of fall and spring classes need to be better aligned so students are not having to wait a semester due to sequence.

**Southeast Education Center** - Dr. Renfro met with the co-owner of the Southeast Education Center due to the recent death of the other co-owner. The future of our partnership of this center was discussed and information from the co-owner meeting shared with the Board.

Discussion followed on enrollment, program growth, and goal setting for the Southeast Education facility.

4.2. **Strategic Plan priorities to action items** – Administration updated the Board Strategic Plan priority sheet with leadership team action items of implementation. After review of the update, suggestions were noted to condense and prioritize the initiatives and strategies for better outcomes.

4.3 **ICCTA - Jim Reed, director** – Mr. Reed shared with our Board the benefits of membership in the Illinois Community College Trustee Association. Those items include legislative advocacy, trustee training and education, public relations, consultation and expertise, local board input, and information and research services. Further information was shared on ICCTA policy work, and community college baccalaureate completion.

4.4 **Local workforce data - Gap analysis - target occupations** - Dr. Renfro shared workforce data that included 2023 job numbers, 2024 job numbers, the average annual opening, earnings of those jobs, typical entry level education, and JWCC program

4.5 **Select new project labor data** – Dr. Renfro also shared data provided from Lightcast as a result of our partnership with GREDF. This data was studied for potential program development and occupation demands to further provide our community with a positive impact. Information will be used to make decisions for the future. Salary expectations needed for these new program developments was also discussed.



4.6 **Facilities Master Plan** - Administration requested Klingner & Associates, P.C. (Klingner) and BLDD Architects (BLDD) to provide a proposal to update the 2019 JWCC facility master plan. A copy of that document was shared for review. John Wood Community College facilities consist of 11 buildings that support academic and student life. The Facilities Master Plan will guide future development for all of the JWCC facilities.

The board recommended that Dr. Renfro seek proposals from other firms for the Facilities Master Plan. The request is to seek projects from within the current plan.

4.7 **Other items**

Mr. Fischer requested a 3-year financial outlook to be shared with the Finance committee.

5. **Adjournment**

5.1 **MOTION:** *Mr. Rhea adjourn the October 7, 2024 Board Retreat*

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman				X
Ms. Greger	X			
Mr. Hess	X			
Mr. Sprague	X			
Ms. Hawley	X			
Dr. Greenwell	X			
Mr. Fischer	X			
Mr. Rhea	X			
Voice Vote				

6. **Approval:**

Approved the **16<sup>st</sup> day of October 2024**, at a meeting of the Board of Trustees of Community College District No. 539, meeting at the Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy IL 62305 at which \_\_\_\_\_ voting members were present, constituting a quorum by a vote of \_\_\_ ayes and \_\_\_\_\_ nays.

**CHAIR:**X \_\_\_\_\_ **SECRETARY:**X \_\_\_\_\_



Date: **October 16, 2024**, BOARD OF TRUSTEES MEETING  
From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
Item: **Business**  
RE: Resolution Abating Taxes for Debt Service

Attached is a resolution and certificate to abate the tax levy associated with the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021C. The College has sufficient funds from operations for the payment of the principal and interest on these bonds. This resolution directs the County Clerks to abate the tax levied for the year 2024 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021C.

It is recommended that the Board of Trustees adopt the attached resolution and certificate abating the tax levied for the year 2024 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021C.

**I concur with the recommendation and request the Board of Trustees adopt the attached resolution and certificate abating the tax levied for the year 2024 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021C.**

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October 16, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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**Core Values:** Excellence   Accountability   Integrity   Servant Leadership   Lifelong Learning



RESOLUTION abating the tax heretofore levied for the year 2024 to pay debt service on General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021C of Community College District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott and Cass and State of Illinois.

\* \* \*

WHEREAS, the Board of Trustees (the "Board") of Community College District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott and Cass and State of Illinois (the "District"), by resolution adopted on the 15th day of December, 2021 (the "Resolution"), did provide for the issue of \$835,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021C (the "Bonds"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Bonds were issued by the District pursuant to the terms of the Resolution; and

Whereas the District hereby determines that the Pledged Revenues (as defined in the Resolution) are available to pay the principal of and interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes (as defined in the Resolution) levied for the same; and

WHEREAS the Pledged Revenues in an amount not less than the debt service requirement on the Bonds for the next succeeding bond year are hereby directed to be deposited to the Bond Fund (as defined in the Resolution) and used for the purpose of paying the principal of and interest on the Bonds due in the next succeeding bond year; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2024 to pay principal and interest on the Bonds be abated:

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October 16, 2024 JWCC Board regular meeting

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NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Trustees of Community College District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott and Cass and State of Illinois, as follows:

*Section 1. Abatement of Tax.* The tax heretofore levied for the year 2024 in the Resolution is hereby abated in its entirety.

*Section 2. Filing of Resolution.* Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerks of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott and Cass Counties, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2024 in accordance with the provisions hereof.

*Section 3. Effective Date.* This resolution shall be in full force and effect forthwith upon its adoption.

Adopted October 16, 2024.

\_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

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October 16, 2024 JWCC Board regular meeting

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STATE OF ILLINOIS )  
 )SS  
COUNTY OF ADAMS )

**CERTIFICATION OF RESOLUTION AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees (the "Board") of Community College District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott and Cass and State of Illinois (the "District"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 16<sup>th</sup> day of October 2024, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION abating the tax heretofore levied for the year 2024 to pay debt service on General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021C, of Community College District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott and Cass and State of Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 24 hours in advance of the holding of said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the passage of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 16<sup>th</sup> day of October, 2024.

\_\_\_\_\_  
Secretary, Board of Trustees

October 16, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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Date: **October 16, 2024**, BOARD OF TRUSTEES MEETING  
 From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
 Item: **Business**  
 RE: Notice of Intent to Levy Equity Adjustment

Attached is a Resolution expressing John Wood Community College’s intent to levy the equity adjustment for the 2024 tax year. Section 3-14.3 of the Illinois Public Community College Act makes provision for districts which are eligible to receive equalization grants, and which have an operating tax rate below the statewide average to levy this amount, subject to public notice of such intention to be published as required by law. Each year the Illinois Community College Board certifies the eligibility of districts to levy this amount; a copy of this ICCB action for the 2024 levy is attached. The amount for which John Wood Community College is eligible equals an equity tax rate of 6.29 cents.

Since this tax is subject to public notice, the attached resolution needs to be adopted by the Board of Trustees declaring its intent to levy and allow those who would object to file a petition referendum. The notice must be published and allow 30 days for receipt of a petition (representing at least ten percent of registered voters in the district) after publication.

I am recommending the Board of Trustees adopt the attached resolution allowing John Wood Community College to levy the equity adjustment for 2024.

**I concur with the recommendation and request the Board of Trustees adopt the attached resolution allowing John Wood Community College to levy the equity adjustment for 2024.**

---

October 16, 2024 JWCC Board regular meeting

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**Resolution of the Board of Trustees of  
John Wood Community College District No. 539**

Expressing the intention to avail of the provisions of Section 3-14.3 of the Illinois Public Community College Act, as amended, and to levy the additional tax provided therein, and directing that notice of such intention be published in the manner provided by law.

**WHEREAS**, pursuant to the provisions of Section 3-14.3 (herein “Section 3-14.3”) of the Public Community College Act of Illinois, and all laws amendatory thereof and supplementary thereto (herein the “Act”), including but not necessarily limited to, Public Act 86-360, the Board of Trustees of John Wood Community College, District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, the State of Illinois (the “District”), may levy an additional tax upon the taxable property of the District in any year in which the Illinois Community College Board issues a certificate of eligibility to do so, which additional tax may be used to increase for the year certified the total taxing authority of the District to the most recently reported statewide average actual levy rate in cents per \$100 of equalized assessed value for educational and operations and maintenance purposes as certified by the Illinois Community College Board; and,

**WHEREAS**, the Illinois Community College Board has issued the appropriate eligibility certification to the District pertaining to the 2024 levy of the District whereby a combined (a) educational and (b) operations and maintenance purposes rate up to and including 28.79 cents per \$100 of equalized assessed valuation would be allowed, rather than a rate of 22.5 cents per \$100 of equalized assessed valuation otherwise allowed; and,

**WHEREAS**, under Section 3-14.3 of the Act, the Board of Trustees of the District (the “Board”) is authorized to levy the additional tax as previously described; and,

**WHEREAS**, the Board has determined and does hereby determine that it is advisable, necessary and in the best interest of the District that such additional tax be levied; and,

**WHEREAS**, before such additional tax may be levied, the Board must adopt a resolution declaring its intention to make such levy and give notice of such intention as provided by Section 3-14.3.

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE DISTRICT**, as follows:

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October 16, 2024 JWCC Board regular meeting

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**SECTION 1. RECITALS:** The recitals of this Resolution are incorporated herein by this reference to the same extent as if set forth herein verbatim.

**SECTION 2. DECLARATION:** The Board hereby expresses its intention to avail of the provisions of the Act and, specifically, Section 3-14.3, and to levy an additional tax upon the taxable property of the District for the year 2024 for educational and operations and maintenance purposes to the maximum authorized.

**SECTION 3. PUBLICATION:** Notice of said intention to avail of the provisions of Section 3-14.3 of the Act shall be given by publication at least once in The Quincy Herald-Whig, the same being one (1) or more area newspaper published in the District, as required by such Section.

**SECTION 4. NOTICE:** By this resolution and its publication **PUBLIC NOTICE** is given.

**A.** The Board on October 16, 2024, adopted this resolution expressing its intention to avail the provisions of Section 3-14.3 of the Public Community College Act as herein set forth.

**B.** A petition may be filed with the Secretary of the Board of Trustees, within thirty (30) days as provided in Section 3-14.3, that is, on or before November 20, 2024, signed by not less than 5,973 voters of the District, said number being equal to ten percent (10%) of the voters of the District, requesting that proposition to levy such additional taxes as authorized by Section 3-14.3, be submitted to the voters of the District. If the required petition is filed, said proposition will be submitted to the voters of the District at the next regularly scheduled election held on April 1, 2025, or other appropriate regularly scheduled election, then the District shall be authorized to levy such additional taxes for the purposes expressed in Section 3-14.3 for the year 2024.

**SECTION 5. LEVY:** If no requisite petition is filed with the Secretary of the Board of Trustees, the Board may, by appropriate proceedings to be hereafter taken, raise such additional taxes provided for the purposes expressed in Section 3-14.3 of the Act.

**SECTION 6. CONFLICTS:** All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and that this resolution be in full force and effect forthwith upon its adoption.

**ADOPTION:** This 16<sup>th</sup> day of October, 2024.

BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE DISTRICT NO. 539, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT, AND CASS, AND THE STATE OF ILLINOIS (THE "DISTRICT").

By: \_\_\_\_\_  
Chairman, Board of Trustees

By: \_\_\_\_\_  
Secretary, Board of Trustees



Date: **October 16, 2024** BOARD OF TRUSTEES MEETING  
From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
Item: **Business**  
RE: Insurance Premiums

After receiving input from the Office of Human Resources, American Central Insurance Services, and Blue Cross Blue Shield representatives, I am recommending an increase in premium costs to John Wood Community College of approximately 8.0%. This increase is needed to cover the rising costs of services while maintaining the College's insurance fund balance. This increase will become effective on January 1, 2025. I am recommending that the Board of Trustees approve an increase in insurance premiums effective January 1, 2025.

**I concur with the recommendation and request the Board of Trustees approve an increase in insurance premiums effective January 1, 2025.**

---

October 16, 2024 JWCC Board regular meeting

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**10.16.2024 BOARD OF TRUSTEES MEETING**

**CALENDAR**

<b>October 16, 2024 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>November 13, 2024 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>December 5, 2024</b>	Recognition Celebration @ Quincy Country Club <i>Jim Rapp, legal counsel 5:30 p.m.</i>
<b>December 6, 2024</b>	Holiday Concert Auditorium 7:00 p.m.
<b>December 18, 2024 @ 6:00 p.m.</b>	Board of Trustees meeting

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10.16.24 Board of Trustees Regular Meeting

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Date: **10.16.2024** BOARD OF TRUSTEES MEETING  
From: Amy Baker, Chief Human Resources Officer  
RE: Personnel

**Personnel Items to Be Approved:**

**New Hires—Regular**

McLennan, Madison-Coordinator, Career Services

Request authorization to hire into full-time, non-exempt, benefits-eligible position effective October 7, 2024, at an annual salary of \$41,000.

White, Rebecca-Instructor, Health Sciences

Request authorization to hire into full-time, exempt, benefits-eligible, tenure-track, collective bargaining unit position at MSN Step 10, effective October 7, 2024, at an annual salary of \$51,370.

Butler, Toni-PT Specialist, Upward Bound

Request authorization to hire into part-time, non-exempt position effective October 14, 2024, at an hourly salary of \$16.00.

Schmitt, Kyle-Manager, Grounds and Building Services

Request authorization to hire into full-time, exempt, benefits-eligible position effective October 1, 2024, at an annual salary of \$46,800.

**New Hires--Associate Faculty**

Ramsey, Megan – Instructor, English

Request authorization to hire into part-time position effective October 15, 2024, at \$690 per credit hour.

Fessler, Amanda – Instructor, Health Sciences

Request authorization to hire into part-time position effective October 15, 2024, at \$610 per credit hour.

**Vacancies**

Custodian

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review.

**Personnel Items Reported:**

**New Hires—Non-Board Approved, Variable Part-time**

Chapman, Levi	Tutor, Academic Support	Academic & Student Support	\$15.00
Dornelas Santos, Victor	Assistant, Grounds	Physical Plant	\$15.00

October 16, 2024 JWCC Board regular meeting

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McCreary, Noah	Assistant, Grounds	Physical Plant	\$15.00
Mefford, Maria	Tutor, TRIO	Academic & Student Affairs	\$15.00
Matos Martinez, George Phillip	Assistant, Grounds	Physical Plant	\$15.00

**Coaches**

Belger, Courtney	Asst Coach, Women’s Basketball	Athletics	\$6,000 Contract
Hickman, Timothy	Asst Coach, Men’s Basketball	Athletics	\$3,700 Contract

**Retirements/Resignations-Accepted by President**

Tarpein, Carrie-Custodian - Retirement effective October 3, 2024.

Snyder, Darla-Manager, Campus Services – Resignation effective October 31, 2024.

**I concur with the Personnel recommendations.**




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October 16, 2024 JWCC Board regular meeting

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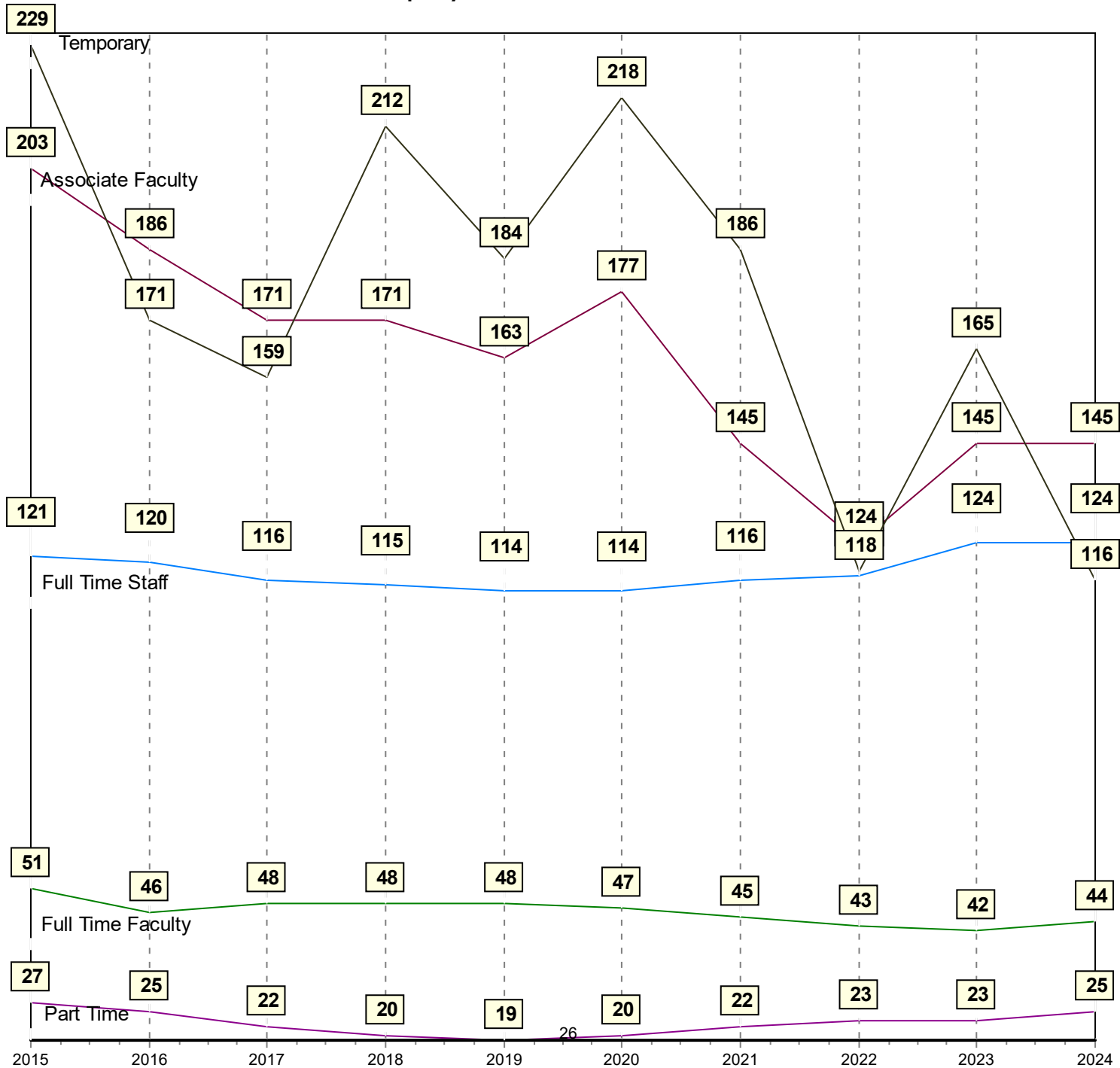
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# John Wood Community College, District No. 539

As Of 9/1/2024

## Employment Trends





**John Wood Community College**

***Financial Reports***

**Board of Trustees Meeting**

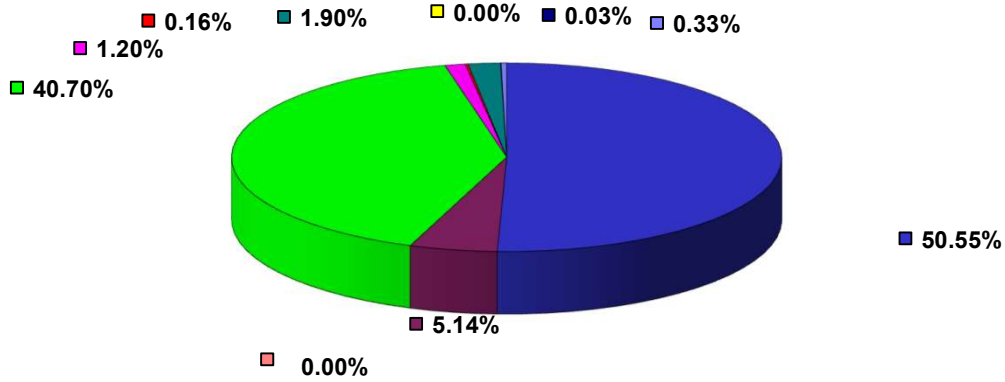
**October 16, 2024**

**John Wood Community College, District No. 539**  
**Comparison of Actual to Budget - FY' 25 to FY' 24**  
**As of September 30, 2024**  
**Unaudited**

**Operating Funds**

	<b>Actual FY ' 25</b>	<b>Budget FY ' 25</b>	<b>% of Budget FY ' 25</b>	<b>Actual FY ' 24</b>	<b>Budget FY ' 24</b>	<b>% of Budget FY ' 24</b>
<b><u>REVENUES:</u></b>						
Local Government Revenue	\$5,505,116	\$7,258,097	75.85 %	\$4,987,079	\$6,766,572	73.70 %
State Government Revenue	\$560,057	\$2,454,961	22.81 %	\$565,608	\$2,412,078	23.45 %
Federal Government Revenue	\$0	\$0	0.00 %	\$0	\$0	0.00 %
Student Tuition and Fees	\$4,432,400	\$8,175,365	54.22 %	\$4,338,772	\$7,892,018	54.98 %
Sales and Services Revenue	\$130,329	\$559,200	23.31 %	\$130,033	\$653,900	19.89 %
Facilities Revenue	\$17,265	\$25,000	69.06 %	\$11,150	\$15,000	74.33 %
Investment Revenue	\$206,393	\$300,000	68.80 %	\$55,976	\$105,000	53.31 %
Gifts and Grants Revenue	\$0	\$17,805	0.00 %	\$0	\$10,000	0.00 %
Other Revenue	\$3,535	\$9,500	37.21 %	\$2,549	\$8,700	29.30 %
Transfers From	\$35,965	\$258,195	13.93 %	\$32,748	\$150,000	21.83 %
<b>TOTAL REVENUES:</b>	<b>\$10,891,060</b>	<b>\$19,058,123</b>	<b>57.15 %</b>	<b>\$10,123,913</b>	<b>\$18,013,268</b>	<b>56.20 %</b>
<b><u>EXPENDITURES:</u></b>						
Salaries	\$1,929,824	\$10,006,836	19.29 %	\$1,898,556	\$9,628,359	19.72 %
Employee Benefits	\$604,326	\$2,689,004	22.47 %	\$548,520	\$2,406,902	22.79 %
Contractual Services	\$356,805	\$1,555,375	22.94 %	\$354,039	\$1,822,224	19.43 %
General Materials and Supplies	\$535,260	\$1,270,333	42.14 %	\$312,453	\$982,440	31.80 %
Travel & Conference/Meeting Expense	\$24,534	\$289,901	8.46 %	\$40,309	\$220,963	18.24 %
Fixed Charges	\$33,873	\$110,770	30.58 %	\$29,519	\$109,293	27.01 %
Utilities	\$137,991	\$676,500	20.40 %	\$129,288	\$735,750	17.57 %
Capital Outlay	\$222,590	\$755,266	29.47 %	\$62,880	\$405,821	15.49 %
Other Expenditures	\$517,899	\$1,182,007	43.82 %	\$470,489	\$1,196,251	39.33 %
Transfers To	\$0	\$522,131	0.00 %	\$0	\$505,262	0.00 %
<b>TOTAL EXPENDITURES:</b>	<b>\$4,363,103</b>	<b>\$19,058,123</b>	<b>22.89 %</b>	<b>\$3,846,053</b>	<b>\$18,013,265</b>	<b>21.35 %</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$6,527,957</b>			<b>\$6,277,860</b>		

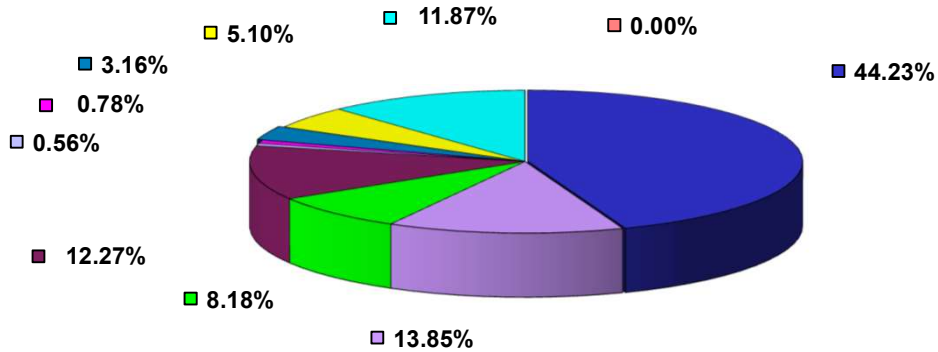
**FY25 Operating Fund Revenues YTD as of September 30, 2024  
Unaudited**



**Operating Fund Revenues: \$10,891,060**

50.55%	Local Government Sources	\$5,505,116
5.14%	State Government Sources	\$560,057
0.00%	Federal Government Sources	\$0
40.70%	Student Tuition and Fees	\$4,432,400
1.20%	Sales and Service Fees	\$130,329
0.16%	Facilities Revenue	\$17,265
1.90%	Investment Revenue	\$206,393
0.00%	Gifts and Grants Revenue	\$0
0.03%	Other Revenues	\$3,535
0.33%	Transfers from Other Funds	\$35,965

**FY25 Operating Fund Expenditures YTD as of September 30, 2024  
Unaudited**



**Operating Fund Expenditures: \$4,363,103**

44.23%	Salaries	\$1,929,824
13.85%	Employee Benefits	\$604,326
8.18%	Contractual Services	\$356,805
12.27%	Materials and Supplies	\$535,260
0.56%	Conference and Meeting	\$24,534
0.78%	Fixed Charges	\$33,873
3.16%	Utilities	\$137,991
5.10%	Capital Outlay	\$222,590
11.87%	Other Expenditures	\$517,899
0.00%	Transfer to/from Other Funds	\$0

**Balance Sheet - All Funds**  
**As of September 30, 2024**  
**Unaudited**

	Operating Funds	Oper. & Maint. Fund (Restricted)	Grant Restricted Funds	Special Levy Tax Fund	Working Cash Fund	Bond & Interest Fund	Auxiliary Enterprise Fund
<b><u>ASSETS</u></b>							
Cash	\$8,519,104	\$9,305,893	(\$243,054)	\$2,103,569	\$1,548,261	\$1,600,398	\$3,629,548
Investments	\$5,158,892	\$1,780,104	\$0	\$0	\$3,557,641	\$0	\$0
Receivables	\$1,229,897	\$0	\$331,621	\$0	\$0	\$0	\$0
Accrued Revenue	\$9,926	\$10,179	\$715,826	\$1,329	\$2,148	\$0	\$2,981
Interfund Receivables	\$0	\$0	\$500	\$0	\$0	\$0	\$0
Inventory	\$85,033	\$0	\$0	\$0	\$0	\$0	\$255,031
Other Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prepaid Expenses/Deferred Charges	\$91,653	\$0	\$0	\$4,553	\$0	\$0	\$0
<b>TOTAL ASSETS</b>	<b>\$15,094,505</b>	<b>\$11,096,177</b>	<b>\$804,892</b>	<b>\$2,109,450</b>	<b>\$5,108,050</b>	<b>\$1,600,398</b>	<b>\$3,887,561</b>
<b><u>LIABILITIES</u></b>							
Payroll Deduction Liabilities	(\$799)	\$0	\$0	\$170	\$0	\$0	\$0
Accounts Payable	(\$102)	\$0	\$7,409	\$0	\$0	\$0	\$214,992
Accrued Expense	\$924,391	\$0	\$66,009	\$38,006	\$0	\$0	\$10,694
Interfund Payables	\$500	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Revenue	\$3,717	\$0	\$4,960	\$0	\$0	\$0	\$0
Other Liabilities	\$488	\$0	\$0	\$0	\$0	\$0	\$0
CLEARING ACCOUNTS	\$41,917	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL LIABILITIES</b>	<b>\$970,113</b>	<b>\$0</b>	<b>\$78,378</b>	<b>\$38,176</b>	<b>\$0</b>	<b>\$0</b>	<b>\$225,686</b>
FUND BALANCE 7/01/2024	\$7,596,435	\$10,910,853	\$141,702	\$1,223,573	\$5,062,364	\$420,579	\$3,636,551
Revenue Over (Under) Expense	\$6,527,957	\$185,324	\$584,813	\$847,702	\$45,686	\$1,179,820	\$25,324
<b>FUND BALANCE 9/30/2024</b>	<b>\$14,124,392</b>	<b>\$11,096,177</b>	<b>\$726,515</b>	<b>\$2,071,274</b>	<b>\$5,108,050</b>	<b>\$1,600,398</b>	<b>\$3,661,875</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$15,094,505</b>	<b>\$11,096,177</b>	<b>\$804,892</b>	<b>\$2,109,450</b>	<b>\$5,108,050</b>	<b>\$1,600,398</b>	<b>\$3,887,561</b>

**JWCC Investment Report  
FY 2025**

**UNAUDITED REPORT**

<b><u>Total Cash and Investments</u></b>	<b>Value as of <u>September 30, 2024</u></b>
JWCC Checking	5,557,111.44
JWCC MMA/Cash	10,463.69
Illinois Funds	16,511,893.22
Raymond James Financial Services	4,458,932.27
JWCC CDs & Treasuries	10,496,637.24
<b>Total Cash and Investments</b>	<b>37,035,037.86</b>

<b><u>Held by JWCC</u></b>	<b><u>Interest Rate</u></b>	<b><u>Maturity Date</u></b>		<b><u>Fund</u></b>
Checking Accounts	2.00%		5,557,111.44	all funds
Raymond James Financial Services	4.86%		4,458,932.27	all funds
IL FUND Money Market	5.229%		16,511,893.22	all funds
Heartland Bank & Trust Company	0.15%		10,463.69	split 07 & 32
	<b><u>Yield Rate</u></b>			
Heartland Bank - Time Deposit	5.39%	10/10/2024	250,000.00	32
Heartland Bank - Time Deposit	5.39%	10/10/2024	100,000.00	07
Heartland Bank - Time Deposit	5.39%	10/10/2024	250,000.00	07
Commerce Bank - Treasury	2.131%	3/15/2025	249,098.56	07
Commerce Bank - Treasury	2.131%	3/15/2025	99,837.12	07
First Bankers Trust - CD	4.86%	4/17/2025	264,662.97	32
Commerce Bank - Treasury	2.97%	6/30/2025	263,310.38	07
Commerce Bank - Treasury	2.97%	6/30/2025	104,935.50	07
Commerce Bank - Treasury	3.60%	9/15/2025	248,851.56	07
Commerce Bank - Treasury	3.60%	9/15/2025	99,540.63	07
Bank of Springfield - CD	5.12%	10/9/2025	259,487.40	32
Commerce Bank - Treasury	4.50%	11/30/2025	2,601,680.78	01
Farmers National Bank of Griggsville - CD	4.81%	12/18/2025	255,953.77	32
Central State Bank - CD	4.87%	3/20/2026	250,000.00	32
First Mid Bank & Trust - CD	4.86%	4/13/2026	106,127.24	07
First Mid Bank & Trust - CD	4.86%	4/13/2026	265,318.12	07
Farmers National Bank of Griggsville - CD	4.60%	7/2/2026	250,000.00	32
Homebank - CD	4.41%	9/24/2026	250,000.00	32
Bank of Springfield - CD	4.91%	10/9/2026	259,089.56	07
Bank of Springfield - CD	4.91%	10/9/2026	103,635.83	07
Farmers National Bank of Griggsville - CD	4.55%	12/18/2026	255,640.41	07
Farmers National Bank of Griggsville - CD	4.55%	12/18/2026	102,256.16	07
Mercantile Bank - CD	4.18%	3/21/2027	250,000.00	07
Mercantile Bank - CD	4.18%	3/21/2027	100,000.00	07
Commerce Bank - Treasury	3.70%	5/15/2027	2,557,211.25	01
Farmers National Bank of Griggsville - CD	3.70%	7/2/2027	100,000.00	07
Farmers National Bank of Griggsville - CD	3.70%	7/2/2027	250,000.00	07
First Bankers Trust - CD	3.77%	9/23/2027	250,000.00	07
First Bankers Trust - CD	3.77%	9/23/2027	100,000.00	07
<b>Total Cash and Investments</b>			<b>37,035,037.86</b>	

# John Wood Community College

## Expenditures for Payment

Accounts Payable. . . . .	<i>.Presented to Finance Committee</i>
Payroll. . . . .	<i>.Presented to.Finance Committee</i>
Petty Cash. . . . .	<i>.Presented.to Finance Committee</i>
Purchase Cards. . . . .	<i>.Presented.to Finance Committee</i>

## Ratification of Expenditures

The foregoing summary of obligations have been processed for payment. The College Administration certifies that these obligations, have been incurred in accordance with Board Policy, and where required, quotes and or bids were obtained. The Finance Committee of the Board has reviewed the payments and reported their findings to the Board of Trustees at the regular meeting.

Ratified this 16th day of October 2024.

\_\_\_\_\_

Chair

\_\_\_\_\_

Secretary

Board of Trustees of Community College  
District No. 539, Counties of Adams,  
Pike, Hancock, Calhoun, Schuyler,  
Brown, Morgan, Scott, and Cass,  
and the State of Illinois.

# Board of Trustees Meeting