



**Board of Trustees of John Wood Community College  
Counties of Adams, Pike, Hancock, Calhoun,  
Schuyler, Brown, Morgan, Scott, Cass  
and State of Illinois**

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*The meeting will begin at 6:00 o'clock p.m. Requests for public comment may be submitted in accordance with board policy or by calling Leah Benz at (217) 641-4102 or by email at [lbenz@jwcc.edu](mailto:lbenz@jwcc.edu) and arrangements will be made to allow public comment through teleconferencing.*

Date: **12.18.24 BOARD OF TRUSTEES REGULAR MEETING**

Location: Student Administrative Center, 1301 South 48<sup>th</sup> Street Quincy IL 62305

Time: **6:00 P.M.**

**AGENDA**

**Page**

- 1. Call to Order/Appointment of Assistant Secretary**
- 2. Roll Call**
- 3. Pledge of Allegiance; Mission Statement** – JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value
- 4. Introductions**
  - Kyle Schmitt. Manager, Grounds & Building Services
  - Skylar Musolino-Specialist, Marketing & Communication
  - Richard Snow-Maintenance Technician, Floors
  - Rob Hodgson, status change to Director of Academic Support Programs
  - Dr. Steven Soebbing, status change to Dean of Arts, Sciences, and Academic Support Programs

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December 18, 2024, Board of Trustees Regular Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



Office of the President

- 5. **Special Report** – Honoring 50 years of service, Mr. James Rapp, legal counsel
- 6. **Consideration of Items from the Floor**
- 7. **Public and/or Employee Comment**
- 8. **President and Committee Reports**
- 8.1 **ICCTA/West Central Region Report** – *Dr. Randy Greenwell, Mr. Don Hess, first alternate*
- 8.2 **Board Executive Committee Report** – *Mr. Bob Rhea, Mr. Andrew Sprague, Ms. Paula Hawley* Table Folder
- 8.3 **Board Curriculum Committee Report** – *Dr. Randy Greenwell, Mr. Don Hess* Table Folder
- 8.4 **Board Finance and Audit Committee Report** – *Mr. Larry Fischer, Ms. Angela Greger* Table Folder
- 8.5 **Student Trustee Report** – *Mr. Kannon Dickerman*
- 8.6 **Administration Report** – *Dr. Bryan Renfro*
- 9. **Consent Agenda**  
**Consent business Items**
- 9.1 Request approval of 11.20.24 regular Board meeting minutes 1-11
- 9.2 Request approval of bills for payment **Finance and Audit Committee**
- 9.3 Request approval of monthly financial statements for payment **Finance and Audit Committee**
- 9.4 Request approval of trustee & employee travel expenditures for November **Finance and Audit Committee**
- 9.5 Request approval of the curriculum items presented; new course in Communications, Language, & Literature; course change in Agriculture; new degree in Ag Mechanics 12-13
- 10. **Grant Items**
- 10.1 Request authorization to accept new funding from grant agency Swipe Out Hunger 2024 for “Blazer Fuel Station Funding Support” *Amount Awarded: \$3,000* 14

December 18, 2024, Board of Trustees Meeting

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Office of the President

10.2 Request authorization to submit a grant application to National Center for Inquiry & Improvement (NCII) for a grant entitled “Rural Guided Pathways Project-Phase Two – No funding awarded” 15

10.3 Request authorization to submit a grant application to ICCB for a grant entitled “FY25 Homeless & Housing Insecurity Support Initiative *Amount Requested: \$25,000*” 16

**11. Business**

11.1 Request adoption of a Resolution and Certificate levying additional taxes 17-26

11.2 Request adoption of a Resolution to levy taxes and Certificate of the tax levy 27-30

11.3 Request authorization to pay the second half of the ICCTA dues for 2024 in the amount of \$3,832.00 31-32

11.4 Request approval of a laptop rental fee; range of \$75 -\$100 per device per semester, effective spring 2025 semester 33

11.5 Request authorization to accept the bid from STL LED, LLC from St. Louis, MO in the amount of \$76,308.44 for LED lighting 34

11.6 Request authorization to adopt a new Board Policy – Sex Offender – Policy 216 35-36

**12. Discussion Items**

12.1 Calendar of Events 37

**13. Notices and Communications**

**14. Personnel Items**

14.1 Request authorization to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented 38-40

**15. Other Items**

**16. Closed Session**

16.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body and for the purpose of discussing “the purchase or lease of real property for the use of the public body, including discussing whether a particular parcel should be acquired or lease.” 41

**17. Resume Open Session**

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December 18, 2024, Board of Trustees Meeting

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**18. Open Session Matters**

Approve any matter discussed in closed session as necessary and limited to those matters authorized for discussion in closed session by motion to enter closed session.

**19. Adjournment**

*“The agenda may refer to addenda, reports, presentations, or other documents. These are available in the board Packet and are incorporated by reference. The packet is available from the President’s office and may be posted on the website with the agenda.”*

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December 18, 2024, Board of Trustees Meeting

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Date: **11.20.24** Board of Trustees Meeting

RE: **BOARD MEETING MINUTES**

Location: Board Room Student Administrative Center 1301 S. 48th Street Quincy Illinois 62305

**1. Call to Order/Appointment of Assistant Secretary**

The **11.20.24** Board of Trustees meeting was called to order in the Board Room, 1301 S. 48<sup>th</sup> Street, Quincy, Illinois, 62305 at 6:00 p.m. by Mr. Andrew Sprague, vice-chair. Mr. Sprague appointed Ms. Benz assistant secretary.

Mr. Rhea was unable to attend due to business, therefore he participated via phone.

**2. Roll Call**

Ms. Benz called roll:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman			X	
Ms. Greger			X	
Mr. Hess				X
Mr. Sprague			X	
Ms. Hawley			X	
Dr. Greenwell			X	
Mr. Fischer			X	
Mr. Rhea			Via phone	
Voice Vote				

**Attendees:** Dr. Bryan Renfro, Ms. Leah Benz, Mr. James Rapp, Dr. Shelley Barkley, Ms. Rachel Hansen, Mr. Josh Welker, Mr. Jake Courtney, Mr. Dave Hetzler, Ms. Becky White, Mr. Steven Soebbing, Mr. Matt Carey, Ms. Nora Klingele, Ms. Madelyn Haley, Dr. Chris Kaelke, Mr. David Hoage, and Ms. Tracy Orne.

**3. Pledge of Allegiance; Mission Statement** – Pledge of Allegiance was said. Mr. Kannon Dickerman read the mission statement of the College.

**4. Introductions**

Madison McLennan – Coordinator, Career Services  
Rebecca (Becky) White – Instructor, Health Sciences

**4.1 Blazer at Their Best**

Dr. Renfro highlighted two “Blazer’s at Their Best” submissions. Acknowledgement was given to Ms. Jeanne Yingling, who demonstrated caring beyond the scope of their role as an employee.



Office of the President

*"I contacted Jeanne when I was first looking into the college when I was struggling with the application process and choosing a career and she helped quickly with finding me the answers ensuring my application was in order and making sure all my steps are done correctly and submitted on time! She gave me her number and has been in contact with me since the beginning helping me through the way, especially since I have 2 children to care for by working with me during all hours! She has gone above and beyond to help me!"*

The second acknowledgement was described as *"Janitor woman, short hair, in the cafeteria next to the blazer store eating lunch"*

*"She asked if I was okay, and I told her I was tired. She brought me candy and said she hoped it made my day better. People like her make the world go around, and her kindness is inspiring. Give her a raise instantly."*

- 5. **Special Report** - No report
- 6. **Consideration of Items from the Floor** - None
- 7. **Public and/or Employee Comment** - None
- 8. **President and Committee Reports**
  - 8.1 **ICCTA/West Central Region Report** - *Dr. Randy Greenwell, ICCTA representative, Mr. Don Hess.* No report.

8.2 **Board Executive Committee Report** - *Mr. Bob Rhea, Mr. Andy Sprague, Ms. Paula Hawley*  
The Executive Committee met on Wednesday, November 13, 2024, in room C252 at 1:30 p.m. Attendees were Mr. Bob Rhea, and Ms. Paula Hawley, trustees via Zoom. Dr. Bryan Renfro; president, and Ms. Leah Benz; notetaker, present. Mr. Andy Sprague, trustee was absent.

The committee discussed and reviewed November Board agenda items. Those included:  
*Consent items*  
November regular meeting minutes  
Financials, bills for payment, travel expenditures, and investments, and a curriculum item

*Grant items*  
Grant application to ICCB for \$65,000 for digital instruction for Adult Education  
Grant application to United Way of Adams County for RSVP

*Business items*  
Discussed audit report, adoption of a resolution and certificate regarding the Truth in Taxation Law (Hearing not Required), approval of the regular meeting dates of the John Wood Community College Board of Trustees for 2025, authorization to enter into a (1) year lease agreement with two Rivers Regional Council of Public officials for space at the Mt. Sterling Education Center, authorization to enter into a five (5) year lease agreement with PACT for space at JWCC main campus, and consideration and action on the amicable separation submission requested.

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11.20.24 Board of Trustees meeting



*Personnel item*

No personnel item

*Additional items discussed*

The committee discussed Missouri waivers, a proposed Sex Offender Board policy, the upcoming holiday party and celebrations scheduled, and an EV charging station. They heard updates on the topic of a proposed roundabout, candidates who have filed petitions to fill a vacant seat on the Board of Trustees and the transition of legal counsel

**8.3 Board Curriculum Committee Report - Dr. Randy Greenwell, Mr. Don Hess.** The Curriculum Committee met Wednesday, November 13, 2024, in room C252 at 9:00 a.m. Present were Mr. Don Hess; trustee, Dr. Bryan Renfro; president, Dr. Shelley Barkley; vice president of academic & student affairs and Kristina Johnson; note taker. Dr. Randy Greenwell was absent.

The board reviewed updates to the Surgical Technology program, including restructuring courses to align more closely with similar programs, reducing large credit-hour courses, and dividing content into separate sections This adjustment reduces the program's credit hours to 61, meeting the Illinois Community College Board's recommendation to keep programs at or near a 60-credit-hour maximum.

The board received an update on changes to the curriculum approval protocol form, requiring the upload of updated curriculum mapping when course or program outcomes are modified, and the change form is submitted. The primary goal is to improve assessment tracking at both the course and program levels.

**8.4 Board Finance and Audit Committee Report - Mr. Larry Fischer, Ms. Angela Greger** - The Finance and Audit Committee met on November 20, 2024, at 4:00 p.m., at John Wood Community College. Present were Dr. Bryan Renfro; president, Josh Welker; dean of business services & institutional effectiveness, Mr. Larry Fischer, and Ms. Angela Greger; trustees, Nora Klingele, director of fiscal services, and Jenny Venvertloh; notetaker. Also attending was Sara McKenna, auditor with WIPFLI via Zoom.

Bills for payment, overnight travel requests, financials, investments, and board budget, were reviewed.

The committee reviewed Board items being presented which included the tax levy, audit, PACT lease agreement, and Two Rivers Regional Council of Public Officers.

Mr. Welker distributed a five-year financial projection.

**8.5 Student Trustee Report - Mr. Kannon Dickerman** - Mr. Dickerman shared in old business that the students made fifty (50) cards for veterans for Thanksgiving. Mr. Dickerman extended a thank you to RSVP who delivered the cards. Homecoming week was held prior to the first game of the season. This process of homecoming before the first game is new this year in hopes to attract more

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11.20.24 Board of Trustees meeting

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students to the games throughout the season. Homecoming activities included a pep rally, hypnotist, bonfire, (with thanks given to trustee Fischer for the firewood) games, and food truck before the game.

In new business the fall semester is coming to an end on December 5. SGA has rented out the trampoline park for student fun/activity. SGA is changing their scope for a better future for all and for the leaders.

8.6 **Administration Report - Dr. Renfro** - A professional development 2-day conference was recently held in Peoria. This annual event is the Illinois Council of Community College Administrators. JWCC sent ten (10) employees. Dr. Barkley was familiar with the conference platforms from attending in previous years and shared this opportunity with our employees. JWCC did bring home some hardware on the last day friendly competition amongst peer colleagues. They excelled in being able to identify acronyms within higher education in record speed.

Another professional development opportunity was held on November 8, our Blazer Summit. Sessions were held highlighting various services of the college. There was an active shooter session also. Keynote speaker spoke on Artificial Intelligence in education. The next scheduled full-day Blazer Summit is scheduled for April 17.

Faculty Senate recently voted to participate in the Caring Campus initiative. Thanks to Dr. Kalke was acknowledged. Our professional consultant will be here beginning Spring semester with a faculty component of Caring Campus anticipated to roll out in the fall.

PACT lease agreement is being presented for agreement which will allow childcare on site for our students.

JWCC and WIU recently signed a criminal justice articulation agreement.

9. **Consent Agenda**  
**Consent business**

- 9.1 Request approval of 10.16.24 Board regular meeting minutes
- 9.2 Request approval of bills for payment for October **Finance and Audit Committee**
- 9.3 Request approval of monthly financial statement for October **Finance and Audit Committee**
- 9.4 Request approval of trustee and employee travel expenditures for October **Finance & Audit Committee**

**Motion:** *Approval of consent agenda items.*

Moved by: Dr. Greenwell

Seconded by: Ms. Greger

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11.20.24 Board of Trustees meeting

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**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	Via Phone			
Voice Vote				

**Both grants were recommended under one motion.**

**10. Grant Items**

**10.1 Motion:** Request authorization to submit a grant application to ICCB for a grant for Adult Education Digital Instruction **Amount Requested: \$65,000**

Moved by: Dr. Greenwell

Seconded by: Ms. Hawley

**Discussion:** The purpose of this grant is to enhance the technology resources that aid in adult basic education or English language instruction. Technology will increase access to instruction and support services for adult education students and develop academic and professional computer skills.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	Via Phone			
Voice Vote				

**10.2 Motion:** Request authorization to submit a grant application to United Way of Adams County for FY2026 for RSVP **Amount Requested: \$5,000**

Moved by:

Seconded by:

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11.20.24 Board of Trustees meeting

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**Discussion:** This is a request is for funds from the United Way of Adams County Annual Campaign. As a partner agency of the United Way, RSVP receives funding to support our Carryout Caravan, Friendly Caller, and other RSVP activities. These funds are used as part of our 30% matching requirement for the AmeriCorps Seniors CNCS Federal Grant.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	Via Phone			
Voice Vote				

11. **Business**

11.1 **MOTION:** *Request approval to accept and file the audit report as presented*

Moved by: Ms. Hawley

Seconded by: Ms. Greger

**Discussion:** The firm of WIPFLI, LLP completed its audit of the financial records of John Wood Community College for fiscal year 2024. Representatives presented virtually the audit information.

Highlights shared clean unmodified opinions and one finding and things to note.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

11.2 **MOTION:** *Request adoption of a resolution and certificate regarding the Truth in Taxation Law (Hearing not Required)*

Moved by: Dr. Greenwell

11.20.24 Board of Trustees meeting

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Seconded by: Ms. Greger

**Discussion:** A Resolution regarding the Truth in Taxation Act, which John Wood Community College is required to have the Board of Trustees adopt prior to the passing of a tax levy. John Wood Community College does not intend to increase the tax levy more than 105% of last year’s levy, so a hearing is not required.

The proposed aggregate levy for the JWCC District is \$8,326,495 which represents the amount of collectible property tax we intend to levy on the district. The taxable rate for the tax year 2024 is anticipated to be \$0.34622 per \$100 of equalized assessed valuation.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	Via Phone			
Voice Vote				

11.3 **MOTION:** Request approval of the regular meeting dates of the John Wood Community College Board of Trustees 2025

Moved by: Ms. Hawley  
Seconded by: Ms. Greger

**Discussion:** The Board of Trustees regular meetings are normally held the third Wednesday of every month at 6:00 p.m. at John Wood Community College, 1301 South 48<sup>th</sup> Street, Quincy IL. The dates recommended for approval for the regular meetings of the John Wood Community College Board of Trustees for calendar year 2025 were presented for approval. Two meetings are designated for off campus. They were March 19, 2025, at the Mt. Sterling Center, and August 20, 2025, at the Bella Ease Center.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			

11.20.24 Board of Trustees meeting

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Mr. Rhea	Via Phone			
Voice Vote				

11.4 MOTION: Request authorization enter into a one (1) year lease agreement with Two Rivers Regional Council of public officials for space at the Mt. Sterling Education Center.

Moved by: Mr. Fischer
Seconded by: Dr. Greenwell

Discussion: Two Rivers Regional Council of Public Officers (TRRCOPO) has requested to renew the lease agreement at the Mt. Sterling Education Center and enter into a one (1) year lease agreement with TRRCOPO.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	Via Phone			
Voice Vote				

11.5 MOTION: Request authorization enter into a five (5) year lease agreement with Parent and Child Together (Pact) for space at JWCC main campus

Moved by: Ms. Hawley
Seconded by: Mr. Greger

Discussion: Attached is a lease agreement between the College and Parent and Child Together (PACT). The lease is for space on the College's main campus that PACT will use to provide childcare services. The term of the lease would commence from the date of execution of the lease with payments not beginning until the space is ready to be occupied by PACT and run through June 30, 2029.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	Via phone			

11.20.24 Board of Trustees meeting

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Voice Vote				
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11.6 **MOTION:** *Request consideration of and action at the November 10, 2024, meeting on the amicable separation received by Administration. Motion: Deny amicable separation presented.*

Moved by: Dr. Greenwell

Seconded by: Mr. Rhea

**Discussion:** A request was made to the Vice President of Academic and Student Affairs in accordance with Paragraph 8.01 of the 2023-2026 Collective Bargaining Agreement for Amicable Separation prior to the October 2024 Board of Trustees meeting. At the October meeting, the Board reviewed the personnel request in closed session. This request is being placed on the agenda for consideration of and action on the November 2024 agenda.

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

12. **Discussion Item**

12.1 Calendar of Events

13. **Notices and Communications**

14. **Personnel Items**

14.1 **MOTION:** *Authorize to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented.*

Moved by: Mr. Rhea

Seconded by: Ms. Hawley

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			



Office of the President

Mr. Hess				X
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	Via Phone			
Voice Vote				

15. Other

16. Closed Session - No Closed Session

16.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body and to review closed session minutes and authorize destruction of closed recordings per state statute according to the Open Meetings Act by audio recording.

Moved by:  
Seconded by:

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman				
Ms. Greger				
Mr. Hess				
Mr. Sprague				
Ms. Hawley				
Dr. Greenwell				
Mr. Fischer				
Mr. Rhea				
Voice Vote				

17. Resume Open Session

Motion:

Moved by:  
Seconded by:

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman				
Ms. Greger				

11.20.24 Board of Trustees meeting



Office of the President

Mr. Hess				
Mr. Sprague				
Ms. Hawley				
Dr. Greenwell				
Mr. Fischer				
Mr. Rhea				
Voice Vote				

18. **Adjournment**

18.1 **MOTION:** *Mr. Sprague, Board vice-chair adjourned the November 20, 2024, Board of Trustees regular meeting.*

Moved by:  
Seconded by:

NAME	AYE	NAY	PRESENT	ABSENT
Mr. Dickerman	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Mr. Rhea	Via phone			
Voice Vote				

19. **Approval:**

Approved the **18<sup>th</sup> day of December 2024**, at a meeting of the Board of Trustees of Community College District No. 539, meeting at the Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy Illinois 62305 at which \_\_\_\_\_ voting members were present, constituting a quorum by a vote of \_\_\_ ayes and \_\_\_\_\_ nays.

**CHAIR:**X \_\_\_\_\_ **SECRETARY:**X \_\_\_\_\_



Date: **December 18, 2024**, BOARD OF TRUSTEES MEETING  
 From: Dr. Shelley Barkley, Vice President of Academic and Student Affairs  
 Item: **CONSENT**  
 RE: **Curriculum Items**

I am requesting approval of the curriculum item(s) listed below. The items have been approved by the Curriculum Committee of the Faculty Senate as well as the Faculty Senate.

❖ **Communications, Language, & Literature**

➤ **New Course**

**CMN 221, Introduction to Public Relations (3 credit hours)**

This course provides an overview of public relations methodologies, including communication models, message analysis, and audience engagement trends. It emphasizes foundational knowledge in public relations history, ethical frameworks, and practical techniques, along with firsthand experiences and real-life simulations. With significant student interest in communications and public relations, along with a history of successful enrollment as a special topics course, this offering meets the increasing demand in a rapidly growing and evolving field.

❖ **Agriculture**

➤ **Course Change**

**VET 101, Veterinary Assistant I (3 credit hours)**

The request to rename the course to "Small Animal Veterinary Assistant" aims to better reflect the course content, accurately represent the subject matter, and enhance clarity for students and stakeholders.

**VET 102, Veterinary Assistant II (3 credit hours)**

The request to rename the course to "Large Animal Veterinary Assistant" aims to better reflect the course content, accurately represent the subject matter, and enhance clarity for students and stakeholders.

➤ **New Degree**

**Ag Mechanics, AAS (64 credit hours)**

The new AAS degree is based on the recommendations of the Advisory Council in collaboration with agricultural equipment, sales, and service companies to address industry needs. This program equips students with technical skills and a solid understanding of

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modern production agriculture methods. Industry partners have emphasized the importance of teaching the foundational principles behind technicians' work, as well as crop production, sales, and customer service. By instilling these critical skills, the program prepares students for success in a service-driven agricultural industry.

***I concur with Dr. Barkley's request and recommend the Board of Trustees approve the above curriculum items.***

A handwritten signature in cursive script, appearing to read 'Bryan Barkley'.



Date: 12/18/2024 BOARD OF TRUSTEES MEETING  
From: Rachel Hansen, Dean of Student Affairs  
Item: **CONSENT**  
RE: **GRANT Accept new funding**

- A. **GRANT PROPOSAL TITLE:** Blazer Fuel Station Funding Support
- B. **GRANT AGENCY:** © Swipe Out Hunger 2024
- C. **GRANT APPLICATION DEADLINE:** 9/20/24      **GRANT AWARD PERIOD:** 10/01/24-04/01/25
- D. **PROPOSAL DESCRIPTION:** JWCC is seeking additional funding to maintain and support the newly renovated Blazer Fuel Station, the on-campus food pantry service, open to those who are facing food insecurity. Swipe Out Hunger’s mission is aligned with JWCC’s recently adopted strategic initiative to address food insecurity, “Swipe Out Hunger powers the movement to end college student hunger”.
- E. **REQUESTED FUNDS:** \$6,000 (*\$3,000 WAS AWARDED*)
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** No matching funds are required.
- G. **PERSONNEL POSITIONS REQUIRED:** Current JWCC staff and faculty. No new hires needed.
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** NA
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 9/18/2024
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:** 12/18/2024
- K. **VICE PRESIDENT/DEAN/DIRECTOR REQUESTING APPROVAL:** Rachel Hansen, Dean of Student Affairs
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Student Success, Excellence in Programs, Enrollment Growth and Stability, Stability of Resources, Partnerships

**I concur with the request and recommend the Board of Trustees authorize the College to accept funds in the amount of \$3,000 for the purpose described above.**

December 18, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.


**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Date: 12/18/24 BOARD OF TRUSTEES MEETING  
From: Dr. Shelley Barkley, VP for Academic & Student Affairs  
Item: **CONSENT**  
RE: **GRANT Application for New Initiative**

- A. **GRANT PROPOSAL TITLE:** Rural Guided Pathways Project-Phase Two
- B. **GRANT AGENCY:** National Center for Inquiry & Improvement (NCII)
- C. **GRANT APPLICATION DEADLINE:** 12/06/2024      **GRANT AWARD PERIOD:** Spring 2025 – December 2027
- D. **PROPOSAL DESCRIPTION:** Phase 2 of Rural Pathways is a three-year initiative involving 32 rural community colleges implementing guided pathways reforms to enhance student success and foster regional economic opportunities. Colleges will focus on improving student experiences, ensuring credential attainment, and facilitating transitions to living-wage jobs or four-year institutions. Unique features include a rural focus, collaboration with community partners, and addressing equity. Chosen colleges will participate in six Institutes, site visits, virtual consultations, and leadership team training led by the Aspen Institute College Excellence Program. Each college is assigned a coach, with NCII providing leadership and leveraging partnerships with the Community College Research Center and Aspen Institute to support reform efforts that meet the unique needs of rural communities.
- E. **REQUESTED FUNDS:** NO \$ FUNDS ARE AWARDED.
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** JWCC will be financially responsible for all travel costs associated with attending the required 6 Institutes.
- G. **PERSONNEL POSITIONS REQUIRED:** No additional personnel required to complete grant objectives.
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** NA
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 12/18/2024
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **VICE PRESIDENT REQUESTING APPROVAL:** Dr. Shelley Barkley, VP of Academic & Student Affairs
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Student Success, Excellence in Programs, Enrollment Growth and Stability, Stability of Resources, Partnerships

**I concur with the request and recommend the Board of Trustees authorize the College to submit an application to NCII for the Rural Guided Pathways project.**

December 18, 2024 JWCC Board regular meeting 

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Date: 12/18/24 BOARD OF TRUSTEES MEETING  
From: Rachel Hansen, Dean of Student Affairs  
Item: **CONSENT**  
RE: **GRANT Application for New funds**

- A. **GRANT PROPOSAL TITLE:** FY25 Homeless & Housing Insecurity Support Initiative
- B. **GRANT AGENCY:** ICCB
- C. **GRANT APPLICATION DEADLINE:** 12/16/2024                      **GRANT AWARD PERIOD:** 01/01/25-12/31/25
- D. **PROPOSAL DESCRIPTION:** Campus Care is asking for \$25,000 from the Homelessness and Housing Insecurity grant to address the housing, basic needs, and emergency support our students need. Our goal is to improve student well-being by creating a stronger support network for students experiencing homelessness or housing insecurity and those struggling with other basic needs. We will use these funds to expand our support to offer temporary housing solutions, provide emergency stipends, assist with transportation, provide basic needs kits, and create a Care Fund for emergency support. In this effort, we will collaborate with local organizations, including local housing organizations, Quincy University to provide temporary dorm rooms for homeless students, and local hotels to provide additional housing options.
- E. **REQUESTED FUNDS:** \$25,000
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** No matching funds are required.
- G. **PERSONNEL POSITIONS REQUIRED:** No additional personnel required to complete grant objectives.
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** NA
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 12/18/2024
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **VICE PRESIDENT/DEAN/DIRECTOR REQUESTING APPROVAL:** Rachel Hansen, Dean of Student Affairs
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Student Success, Excellence in Programs, Enrollment Growth and Stability, Stability of Resources, Partnerships

**I concur with the request and recommend the Board of Trustees authorize the College to apply for funds in the amount of \$25,000 for the Homeless & Housing Insecurity initiative.**

December 18, 2024 JWCC Board regular meeting 

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Date: **December 18, 2024** BOARD OF TRUSTEES MEETING  
From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
Item: **Business**  
RE: Levying Additional Tax

Ill. Compiled Stat., 805/3-14.3 requires taxing districts intending to levy an additional tax to publish the intent 30 days prior to passage. This intent was published in accordance with the resolution passed at the October 16, 2024, Board meeting and there have been no public petitions filed with the Board of Trustees. The attached Resolution and Certificate Levying Additional Tax accomplishes the legal requirement regarding levying an additional tax.

It is requested that the Board of Trustees adopt the attached resolution and certificate relating to the Resolution Levying Additional Taxes.

**I concur with the recommendation and request the Board of Trustees adopt the attached Resolution Levying Additional Tax and the Certificate Levying Additional Tax.**



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December 18, 2024 JWCC Board regular meeting

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**Resolution Levying Additional Tax  
Pursuant to Section 3-14.3 of The Illinois Public Community College Act  
(110 Illinois Compiled Statutes 805/3-14.3)**

WHEREAS, the Board of Trustees of John Wood Community College, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, and State of Illinois pursuant to the provisions of Section 3-14.3 (herein "Section 3-14.3") of the Public Community College Act of Illinois, and all laws amendatory thereof and supplementary thereto (herein the "Act"), to levy an additional tax upon the taxable property of the District in any year in which the Illinois Community College Board issues a certificate of eligibility to do so for educational and operations and maintenance purposes as more fully set forth in said section; and,

WHEREAS, pursuant to said Section 3-14.3, the Board of Trustees on October 16, 2024, adopted a resolution expressing an intention to avail of the provisions of Section 3-14.3, a true and correct copy of which Resolution is attached hereto, marked "Exhibit A," and incorporated herein by this reference; and,

WHEREAS, pursuant to said Section 3-14.3 and said Resolution, a notice of such intention was published in The Quincy Herald-Whig on October 19, 2024, true and correct copies of which notice, and proof of publication are attached hereto, marked "Exhibit B," and incorporated herein by this reference; and,

WHEREAS, the Illinois Community College Board has issued the appropriate eligibility certification to the District pertaining to the 2024 levy of the District whereby a combined (a) educational and (b) operations and maintenance purposes rate up to and including 28.79 cents per \$100 of equalized assessed valuation would be allowed, rather than a rate of 22.5 cents per \$100 of equalized assessed valuation otherwise allowed, a true and correct copy of which certification is attached hereto, marked "Exhibit C," and incorporated herein by this reference, thus resulting in a tax rate of approximately 6.29 cents per \$100 of equalized assessed valuation for such additional tax; and,

WHEREAS, no valid petition was filed with the Secretary of the Board of Trustees requesting that a proposition to levy such additional taxes as authorized by Section 3-14.3 be submitted to the voters of the District; and,

WHEREAS, the Board has determined and does hereby determine that it is advisable, necessary and in the best interest of the District that such additional tax be levied in addition to any other amounts levied for educational purposes or operations and maintenance purposes.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT, AND CASS, AND STATE OF ILLINOIS, that it shall require and does hereby levy on the equalized assessed value of the taxable property of this district for the year 2024, in addition to any other taxes heretofore or hereafter levied for

December 18, 2024 JWCC Board regular meeting

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such year, an additional tax pursuant to Section 3-14.3 of the Public Community College Act of Illinois (110 Illinois Compiled Statutes 805/3-14.3), and all laws amendatory thereof and supplementary thereto including, (herein the “Act”), the sum of One Million Five Hundred Twelve Thousand Seven Hundred Forty-Five Dollars (\$1,512,745) as an additional tax for educational and operations and maintenance purposes.

BE IT FURTHER RESOLVED, that the County Clerks of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, and State of Illinois, be notified hereof by way of certificate and tax levy to be executed ninefold by the Chairman and Secretary of this Board and filed with each of the County Clerks by the Secretary of the Community College on or before the last Tuesday in December, 2024 which certificate of tax levy shall incorporate this additional tax and any other taxes which may be levied.

BE IT FURTHER RESOLVED, that the respective County Clerks of said counties are hereby authorized and directed to extend such additional tax, in addition to any other taxes levied by the Board of Trustees.

DATED: This 18<sup>th</sup> day of December, 2024.

APPROVED:

\_\_\_\_\_

Chairman, Board of Trustees

ATTEST:

\_\_\_\_\_

Secretary, Board of Trustees



### Certificate Levying Additional Tax

The undersigned does hereby certify:

1. I am the duly elected Secretary of the Board of Trustees of John Wood Community College.

2. Attached hereto is a true and correct copy of a Resolution Levying Additional Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act (110 Illinois Compiled Statutes 805/3-14.3), duly adopted at a regular meeting of said District held at 6:00 o'clock p.m., on the 16<sup>th</sup> day of October, 2024. Said Resolution has not been rescinded or amended and remains in full force and effect.

3. Attached to said Resolution are true and correct copies of a Resolution expressing the intention to avail of the provisions of Section 3-14.3 of the Illinois Public Community College Act, as amended, and to levy the additional tax provided therein, and directing that notice of such intention be published in the manner provided by law (Exhibit A), Proof of Publication as contemplated by said Resolution (Exhibit B), and the Illinois Community College Board's Eligibility Certificate pertaining to the 2024 levy with respect to Section 3-14.3 of the Illinois Public Community College Act (110 Illinois Compiled Statutes 805/3-14.3 (Exhibit C). Such Resolution was duly adopted at a regular meeting of said District held at 6:00 o'clock p.m. on the 16<sup>th</sup> day of October, 2024, and the Resolution has not been rescinded or amended and remains in full force and effect.

4. That, as stated in said Resolution, no valid petition was filed with the Secretary of the Board of Trustees requesting that a proposition to levy the additional tax authorized by Section 3-14.3 of the Illinois Public Community College Act be submitted to the voters of said District.

5. In accordance with Section 3-14.3 of the Illinois Public Community College Act, the Board is entitled for the 2024 levy, to levy a combined (a) educational and (b) operations and maintenance purposes rate up to and including 28.79 cents per \$100 of equalized assessed valuation, rather than a rate of 22.5 cents per \$100 of equalized assessed valuation otherwise allowed, thus resulting in a tax rate up to 6.29 cents per \$100 of equalized assessed valuation for such additional tax.

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December 18, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning





DATED: This 18<sup>th</sup> day of December, 2024.

BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE  
COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER,  
BROWN, MORGAN, SCOTT, AND CASS, AND STATE OF ILLINOIS

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Secretary

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December 18, 2024 JWCC Board regular meeting

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**Resolution of the Board of Trustees of  
John Wood Community College District No. 539**

Expressing the intention to avail of the provisions of Section 3-14.3 of the Illinois Public Community College Act, as amended, and to levy the additional tax provided therein, and directing that notice of such intention be published in the manner provided by law.

**WHEREAS**, pursuant to the provisions of Section 3-14.3 (herein "Section 3-14.3") of the Public Community College Act of Illinois, and all laws amendatory thereof and supplementary thereto (herein the "Act"), including but not necessarily limited to, Public Act 86-360, the Board of Trustees of John Wood Community College, District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, the State of Illinois (the "District"), may levy an additional tax upon the taxable property of the District in any year in which the Illinois Community College Board issues a certificate of eligibility to do so, which additional tax may be used to increase for the year certified the total taxing authority of the District to the most recently reported statewide average actual levy rate in cents per \$100 of equalized assessed value for educational and operations and maintenance purposes as certified by the Illinois Community College Board; and,

**WHEREAS**, the Illinois Community College Board has issued the appropriate eligibility certification to the District pertaining to the 2024 levy of the District whereby a combined (a) educational and (b) operations and maintenance purposes rate up to and including 28.79 cents per \$100 of equalized assessed valuation would be allowed, rather than a rate of 22.5 cents per \$100 of equalized assessed valuation otherwise allowed; and,

**WHEREAS**, under Section 3-14.3 of the Act, the Board of Trustees of the District (the "Board") is authorized to levy the additional tax as previously described; and,

**WHEREAS**, the Board has determined and does hereby determine that it is advisable, necessary and in the best interest of the District that such additional tax be levied; and,

**WHEREAS**, before such additional tax may be levied, the Board must adopt a resolution declaring its intention to make such levy and give notice of such intention as provided by Section 3-14.3.

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE DISTRICT**, as follows:

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October 16, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning

**SECTION 1. RECITALS:** The recitals of this Resolution are incorporated herein by this reference to the same extent as if set forth herein verbatim.

**SECTION 2. DECLARATION:** The Board hereby expresses its intention to avail of the provisions of the Act and, specifically, Section 3-14.3, and to levy an additional tax upon the taxable property of the District for the year 2024 for educational and operations and maintenance purposes to the maximum authorized.

**SECTION 3. PUBLICATION:** Notice of said intention to avail of the provisions of Section 3-14.3 of the Act shall be given by publication at least once in The Quincy Herald-Whig, the same being one (1) or more area newspaper published in the District, as required by such Section.

**SECTION 4. NOTICE:** By this resolution and its publication **PUBLIC NOTICE** is given.

A. The Board on October 16, 2024, adopted this resolution expressing its intention to avail the provisions of Section 3-14.3 of the Public Community College Act as herein set forth.

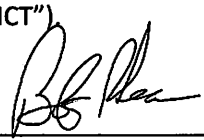
B. A petition may be filed with the Secretary of the Board of Trustees, within thirty (30) days as provided in Section 3-14.3, that is, on or before November 20, 2024, signed by not less than 5,973 voters of the District, said number being equal to ten percent (10%) of the voters of the District, requesting that proposition to levy such additional taxes as authorized by Section 3-14.3, be submitted to the voters of the District. If the required petition is filed, said proposition will be submitted to the voters of the District at the next regularly scheduled election held on April 1, 2025, or other appropriate regularly scheduled election, then the District shall be authorized to levy such additional taxes for the purposes expressed in Section 3-14.3 for the year 2024.

**SECTION 5. LEVY:** If no requisite petition is filed with the Secretary of the Board of Trustees, the Board may, by appropriate proceedings to be hereafter taken, raise such additional taxes provided for the purposes expressed in Section 3-14.3 of the Act.

**SECTION 6. CONFLICTS:** All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and that this resolution be in full force and effect forthwith upon its adoption.

**ADOPTION:** This 16<sup>th</sup> day of October, 2024.

BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE DISTRICT NO. 539, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT, AND CASS, AND THE STATE OF ILLINOIS (THE "DISTRICT")

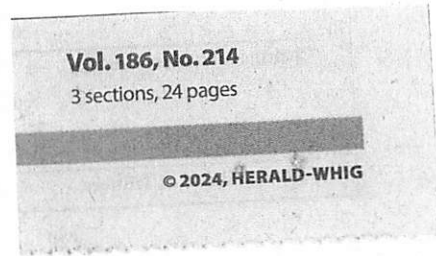
By:   
\_\_\_\_\_  
Chairman, Board of Trustees

By:   
\_\_\_\_\_  
Secretary, Board of Trustees

**CERTIFICATE OF PUBLICATION**

State of Illinois, County of Adams, ss:

City of Quincy, the Herald-Whig, is the authorized agent of Phillips Media Group, LLC, and does hereby certify that said corporation is the publisher of the Herald-Whig and that they are duly authorized to make this certificate for the corporation that the notice of which the annexed is a true copy, was printed and published in the regular editions of the Herald-Whig, a secular newspaper of general circulation, published in the of Quincy, in said county and state, and published on that said newspaper was regularly published for twelve months prior to the first publication of said notice.



From 10/19/2024 to 10/19/2024 both inclusive.

1st insertion, Vol. 186, No. 214, 10/19/2024  
2nd insertion, Vol. \_\_\_\_\_, No. \_\_\_\_\_,  
3rd insertion, Vol. \_\_\_\_\_, No. \_\_\_\_\_,  
4th insertion, Vol. \_\_\_\_\_, No. \_\_\_\_\_,

Ad # 730156

Subscribed to and sworn to before me this 10/21/2024

C. Stebinskie

Publication Fee, \$553.50

Exhibit B



Resolution of the Board of Trustees of John Wood Community College District No. 539

Expressing the intention to avail of the provisions of Section 3-14.3 of the Illinois Public Community College Act, as amended, and to levy the additional tax provided therein, and directing that notice of such intention be published in the manner provided by law.

WHEREAS, pursuant to the provisions of Section 3-14.3 (herein "Section 3-14.3") of the Public Community College Act of Illinois, and all laws amendatory thereof and supplementary thereto (herein the "Act"), including but not necessarily limited to, Public Act 86-360, the Board of Trustees of John Wood Community College, District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, the State of Illinois (the "District"), may levy an additional tax upon the taxable property of the District in any year in which the Illinois Community College Board issues a certificate of eligibility to do so, which additional tax may be used to increase for the year certified the total taxing authority of the District to the most recently reported statewide average actual levy rate in cents per \$100 of equalized assessed value for educational and operations and maintenance purposes as certified by the Illinois Community College Board; and,

WHEREAS, the Illinois Community College Board has issued the appropriate eligibility certification to the District pertaining to the 2024 levy of the District whereby a combined (a) educational and (b) operations and maintenance purposes rate up to and including 28.79 cents per \$100 of equalized assessed valuation would be allowed, rather than a rate of 22.5 cents per \$100 of equalized assessed valuation otherwise allowed; and,

WHEREAS, under Section 3-14.3 of the Act, the Board of Trustees of the District (the "Board") is authorized to levy the additional tax as previously described; and,

WHEREAS, the Board has determined and does hereby determine that it is advisable, necessary and in the best interest of the District that such additional tax be levied; and,

WHEREAS, before such additional tax may be levied, the Board must adopt a resolution declaring its intention to make such levy and give notice of such intention as provided by Section 3-14.3.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE DISTRICT, as follows:

SECTION 1. RECITALS: The recitals of this Resolution are incorporated herein by this reference to the same extent as if set forth herein verbatim.

SECTION 2. DECLARATION: The Board hereby expresses its intention to avail of the provisions of the Act and, specifically, Section 3-14.3, and to levy an additional tax upon the taxable property of the District for the year 2024 for educational and operations and maintenance purposes to the maximum authorized.

SECTION 3. PUBLICATION: Notice of said intention to avail of the provisions of Section 3-14.3 of the Act shall be given by publication at least once in The Quincy Herald-Whig, the same being one (1) or more area newspaper published in the District, as required by such Section.

SECTION 4. NOTICE: By this resolution and its publication PUBLIC NOTICE is given.

A. The Board on October 16, 2024, adopted this resolution expressing its intention to avail the provisions of Section 3-14.3 of the Public Community College Act as herein set forth.

B. A petition may be filed with the Secretary of the Board of Trustees, within thirty (30) days as provided in Section 3-14.3, that is, on or before November 20, 2024, signed by not less than 5,973 voters of the District, said number being equal to ten percent (10%) of the voters of the District, requesting that proposition to levy such additional taxes as authorized by Section 3-14.3, be submitted to the voters of the District. If the required petition is filed, said proposition will be submitted to the voters of the District at the next regularly scheduled election held on April 1, 2025, or other appropriate regularly scheduled election, then the District shall be authorized to levy such additional taxes for the purposes expressed in Section 3-14.3 for the year 2024.

SECTION 5. LEVY: If no requisite petition is filed with the Secretary of the Board of Trustees, the Board may, by appropriate proceedings to be hereafter taken, raise such additional taxes provided for the purposes expressed in Section 3-14.3 of the Act.

SECTION 6. CONFLICTS: All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and that this resolution be in full force and effect forthwith upon its adoption.

ADOPTION: This 16th day of October, 2024.

BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE DISTRICT NO. 539, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT, AND CASS, AND THE STATE OF ILLINOIS (THE "DISTRICT").

By: \_\_\_\_\_ Chairman, Board of Trustees

By: \_\_\_\_\_ Secretary, Board of Trustees



Lazaro Lopez, Ed.D.  
Chairman

Brian Durham, Ph.D.  
Executive Director

Illinois Community College Board

October 2, 2024

Dr. Bryan Renfro  
President  
John Wood Community College  
1301 South 48th Street  
Quincy, IL 62305

Dear Dr. Renfro,

At the meeting held on September 27, 2024, the Illinois Community College Board authorized your district's eligibility for the special tax levy pursuant to 110 ILCS 805, Section 3-14.3. Please note the provisions of this section specify that your board of trustees must adopt a resolution expressing its intent to levy the tax; and thereby, giving voters an opportunity to request a referendum on the proposed additional levy. The state average combined educational and operations and maintenance purposes tax rate is 28.79 cents, and John Wood Community College can levy an additional 6.29 cents. The levy does not circumvent tax cap legislation.

If you have any questions, please contact Jennifer Franklin, Deputy Director for Finance and Administration, at (217)-785-0031 or at Jennifer.L.Franklin2@Illinois.gov.

Sincerely,

Brian Durham, Ed.D.  
Executive Director

cc: Josh Welker, CFO



Date: **December 18, 2024** BOARD OF TRUSTEES MEETING  
From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
Item: **Business**  
RE: Levying Taxes

Ill. Compiled Stat., 805/3-20.5 provides that a community college district may levy against the assessed valuation of its district amounts for various purposes to support the operation and debt service obligations of the College. The Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-55, et seq.) requires that the taxing district give public notice of and hold a public hearing on our intent to adopt an amount which is more than 105% of the extensions. The 2024 levy will not exceed the previous year's extension by more than 5%, thus a public hearing will not be required.

It is requested that the Board of Trustees adopt the attached Resolution Levying Taxes and the Certificate of Tax Levy.

**I concur with the recommendation and request the Board of Trustees adopt the attached Resolution Levying Taxes and the Certificate of Tax Levy.**





### Resolution Levying Taxes

WHEREAS, the Board of Trustees of John Wood Community College, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott and Cass, and State of Illinois, shall ascertain, as near as practicable, annually, how much money must be raised by taxes for the next ensuing year; and,

WHEREAS, such amounts shall be certified and returned to the County Clerks of the Counties in which a part of said Community College District lies.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees of this Community College District does ascertain that it shall require and does hereby levy on the equalized assessed value of the taxable property of this District for the year 2024.

- A. The sum of \$4,208,750 as a special tax for educational purposes;
- B. The sum of \$1,202,500 as a special tax for operations and maintenance of facilities purposes, including salaries of janitors, engineers, or other custodial employees and all costs of fuel, lights, gas, water, telephone service, and custodial supplies and equipment and the cost of a professional survey of the conditions of school buildings;
- C. The sum of \$1,512,745 to be levied as additional tax for educational and operations and maintenance purposes (110 Illinois Compiled Statutes 805/3-14.3);
- D. The sum of \$1,030,000 as a special tax for tort immunity and liability purposes under the Local Governmental and Governmental Employees Tort Immunity Act (745 Illinois Compiled Statutes 10/9-107);
- E. The sum of \$65,000 as a special tax for auditing purposes (50 Illinois Compiled Statutes 310/9);
- F. The sum of \$45,000 as a special tax for workmen’s compensation and occupational disease purposes (745 Illinois Compiled Statutes 10/9-107);
- G. The sum of \$35,000 as a special tax for unemployment insurance purposes (745 Illinois Compiled Statutes 10/9-107);
- H. The sum of \$52,500 as a special tax for property and casualty insurance purposes (745 Illinois Compiled Statutes 10/9-107);

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December 18, 2024 JWCC Board regular meeting

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**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning





- I. The sum of \$175,000 as a special tax for Federal Medicare Insurance Program purposes (40 Illinois Compiled Statutes 5/21-110.1);

BE IT FURTHER RESOLVED that the County Clerks of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, and State of Illinois, be notified hereof by way of Certificate of Tax Levy to be executed ninefold by the Chairman and Secretary of this Board and filed with each of the County Clerks by the Secretary of the Community College on or before the last Tuesday in December, 2024, which certificate of tax levy shall incorporate these taxes and any other taxes which may be levied.

BE IT FURTHER RESOLVED that the respective County Clerks of said counties are hereby authorized and directed to extend such taxes, in addition to any other taxes levied by the Board of Trustees.

DATED: This 18<sup>th</sup> day of December, 2024.

APPROVED: \_\_\_\_\_

Chairman, Board of Trustees

ATTEST:

\_\_\_\_\_

Secretary, Board of Trustees



**Certificate of Tax Levy**

We hereby certify that we require the sum of Four Million Two Hundred Eight Thousand Seven Hundred Fifty (\$4,208,750) to be levied as a special tax for educational purposes, the sum of One Million Two Hundred Two Thousand Five Hundred Dollars (\$1,202,500) to be levied as a special tax for operations and maintenance of facilities purposes, the sum of One Million Five Hundred Twelve Thousand Seven Hundred Forty-Five Dollars (\$1,512,745) to be levied as an additional tax for educational and operations and maintenance purposes (110 Illinois Compiled Statues 805/3-14.3), the sum of One Million Thirty Thousand Dollars (\$1,030,000) to be levied as a special tax for tort immunity and liability purposes under the Local Governmental and Governmental Employees Tort Immunity Act (745 Illinois Compiled Statutes 10/9-107), the sum of Sixty-Five Thousand Dollars (\$65,000) to be levied as a special tax for auditing purposes (50 Illinois Compiled Statutes 310/9), the sum of Forty-Five Thousand Dollars (\$45,000) to be levied as a special tax for workmen’s compensation and occupational disease purposes (745 Illinois Compiled Statutes 10/9-107), the sum of Thirty-Five Thousand Dollars (\$35,000) to be levied as a special tax for unemployment insurance purposes (745 Illinois Compiled Statutes 10/9-107), the sum of Fifty-Two Thousand Five Hundred Dollars (\$52,500) to be levied as a special tax for property and casualty insurance purposes (745 Illinois Compiled Statutes 10/9-107), the sum of One Hundred Seventy-Five Thousand Dollars (\$175,000) to be levied as a special tax for Federal Medicare Insurance Program purposes (40 Illinois Compiled Statutes 5/21-110.1), on the equalized assessed value of the taxable property of our District, for the year 2024.

DATED: This 18<sup>th</sup> day of December 2024.

BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT, AND CASS, AND STATE OF ILLINOIS

\_\_\_\_\_  
Chairman, Board of Trustees

\_\_\_\_\_  
Secretary, Board of Trustees

December 18, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Date: **December 18, 2024** BOARD OF TRUSTEES MEETING  
 From: Dr. Bryan Renfro, President  
 Item: **Business**  
 RE: Illinois Community College Trustees Association Dues

Attached is the 2024 renewal notice for the 2<sup>nd</sup> installment dues for John Wood Community College to the Illinois Community College Trustees Association. The amount for 2024 is \$3,832.00 compared to 2023 at \$3,927.00.

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December 18, 2024 Board regular meeting

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Illinois Community College Trustees Association

401 E. Capitol Avenue, Suite 200 \* Springfield, Illinois 62701-1711  
217-528-2858 (phone) \* 217-528-8662 (fax)  
ICCTA@communitycolleges.org (e-mail)  
www.communitycolleges.org (web site)

# Dues Renewal Notice

## 2nd Installment

John Wood Community College  
Attn: Dr. Bryan Renfro  
1301 South 48th Street  
Quincy, IL 62305

Invoice #	Date	Terms
8013	12/2/2024	Due on receipt

Description	Amount
FY25 Illinois Community College Trustees Association Dues (ICCTA) - 2nd Half	3,832.00
<i>Thank you for your continuing support!</i>	
<b>Total</b>	<b>\$3,832.00</b>

***Please make check payable to ICCTA and mail to address printed above.  
If you would like to set up Electronic Deposit, please contact Stephanie at  
sspann@communitycolleges.org.***



Date: **December 18, 2024** BOARD OF TRUSTEES MEETING  
 From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
 Item: **Business**  
 RE: Laptop Rental Fee

Beginning in the Spring 2025 semester, the College will begin renting laptops to students to increase access to students who do not possess the technology needed to access course materials off campus. In order to provide this service, it is recommended that the College establish a laptop rental fee in the range of \$75-100 per device per semester, effective in the Spring 2025 semester.

**I concur with the recommendation and request the Board of Trustees approve a laptop rental fee in the range of \$75-100/credit hour, effective spring 2025 semester.**

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December 18, 2024 JWCC Board regular meeting

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Date: **December 18, 2024** BOARD OF TRUSTEES MEETING  
From: Josh Welker, Dean of Business Services & Institutional Effectiveness  
Item: **Business**  
RE: LED Lighting Bids

JWCC solicited bids from qualified vendors for a LED lighting conversion project. The bids were advertised in the Quincy-Herald Whig and on the John Wood Community College’s website. Two bids were received.

<u>Vendor</u>	<u>Total Cost</u>
Brown Electric Construction Co. Quincy, IL	\$99,750.00
STL LED, LLC St. Louis, MO	\$76,308.44

It is recommended that the Board of Trustees accept the bid and award to STL LED, LLC in the amount of \$76,308.44.

**I concur with the recommendation and request the Board of Trustees accept the bid and award to STL LED, LLC in the amount of \$76,308.44.**



Date: **December 18, 2024**, BOARD OF TRUSTEES MEETING  
From: Dr. Bryan Renfro, president  
Item: **Business**  
RE: Board Policy 216 – Sex Offender



Following this memo is a proposed new board policy - 216 – Sex Offender. The Campus Sex Crimes Prevention Act is a federal law that provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education. Additionally, federal and state laws require sex offenders to take certain steps upon enrollment in an institution of higher education, regardless of whether their enrollment is full or part time. It is recommended the college adopt this policy to provide direction for situations involving registered sex offenders who participate in college programs and activities. Procedures for this policy will outline appropriate measures for any necessary restrictions which will be in place while the sex offender is present at college campuses and facilities.

**It is requested that the Board of Trustees authorize to adopt new Board policy 216 - Sex Offender.**

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December 18, 2024, JWCC Board regular meeting

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**Purpose**

This policy provides direction for situations involving registered sex offenders who participate in college programs and activities and outlines appropriate measures for any necessary restrictions which will be in place while the sex offender is present at college campuses and facilities.

**Policy Statement**

The Board of Trustees empowers the College to provide appropriate oversight and supervision of programs and activities that involve sex offenders and any necessary restrictions which will be in place while the sex offender is present at college campuses and facilities.

**Delegated Authorities**

The President, in cooperation with the Dean of Student Affairs and Chief of Campus Police, assumes the overall responsibility for this policy and for ensuring training for all College employees and volunteers in working with sex offenders on campus and reporting incidents involving sex offenders while they are present at college campuses and facilities.

**Exceptions**

There are no exceptions to this policy. However, nothing in this policy or related procedure waives any immunity or defense to any claims allowed or recognized by law.

**Reporting**

Material issues related to this policy shall be reported to the Board of Trustees by the President and/or Dean of Student Affairs at such times and in such format as determined appropriate, with emphasis on expediency.

**Responsibilities**

The Dean of Student Affairs shall perform the overall responsibilities for this policy and implementation of the relevant provisions of the Illinois Public Community College Act.

**OFFICE OF PRIMARY RESPONSIBILITY: PRESIDENT, DEAN OF STUDENTS**

*BP ADOPTED:*

**ADMINISTRATIVE PROCEDURE: AP 216.1**





**12.18.2024 BOARD OF TRUSTEES MEETING**

**CALENDAR**

<b>December 18, 2024 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>No Meeting - January</b>	Board of Trustees meeting
<b>February 19, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>March 19, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>Mt. Sterling Center</b>	
<b>April 1, 2025</b>	Board Election
<b>April 16, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>May 5, 2025</b>	Foundation Golf Classic
<b>May 21, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>June 18, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>July 23, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>August 20, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>Bella Ease Center</b>	
<b>September 17, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>October 15, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>November 19, 2025 @ 6:00 pm</b>	Board of Trustees meeting
<b>December 17, 2025 @ 6:00 p.m.</b>	Board of Trustees meeting

11.20.24 Board of Trustees Regular Meeting

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Date: **12.18.2024** BOARD OF TRUSTEES MEETING  
From: Amy Baker, Chief Human Resources Officer  
RE: Personnel

**Personnel Items to Be Approved:**

**New Hires—Regular**

Caley, Dana-Academic Advisor/Success Coach

Request authorization to hire into full-time, exempt, benefits-eligible position effective December 6, 2024, at an annual salary of \$35,568.

Nutt, Katelyn ‘Dani’-Recruiter, Admissions

Request authorization to hire into full-time, exempt, benefits-eligible position effective December 6, 2024, at an annual salary of \$38,000.

**Correction**

Denton, Erik-Maintenance Technician, Grounds

Request authorization to hire into full-time, non-exempt, benefits-eligible position effective November 6, 2024, at an annual salary of \$33,696. (was previously reported as exempt)

**New Hires--Associate Faculty**

Kuchy, Colin– Instructor, Business

Request authorization to hire into part-time position effective January 15, 2025, at rate of \$610 per credit hour.

**Vacancies**

Manager, Student Accounts

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review.

Technician, Help Desk

Request authorization to fill part-time, non-exempt position pending appropriate administrative review.

**Personnel Items Reported:**

**New Hires—Non-Board Approved, Variable Part-time**

Moore, Kylee-Ann	Tutor, Academic Support	Instruction	\$15.00
Rogerson, Scarlet	Tutor, TRIO	Support Services	\$15.00
Siqueira, Leo	Assistant, Grounds	Physical Plant	\$15.00
Smith, Steve	Officer, Campus Police	Campus Police	\$20.00

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December 18, 2024 JWCC Board regular meeting

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**Retirements/Resignations-Accepted by President**

Burbridge, Dillon-Technician, Help Desk – Resignation effective November 27, 2024.

Manis, Brenda-Manager, Student Accounts – Retirement effective February 28, 2025.

**I concur with the Personnel recommendations.**

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December 18, 2024 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

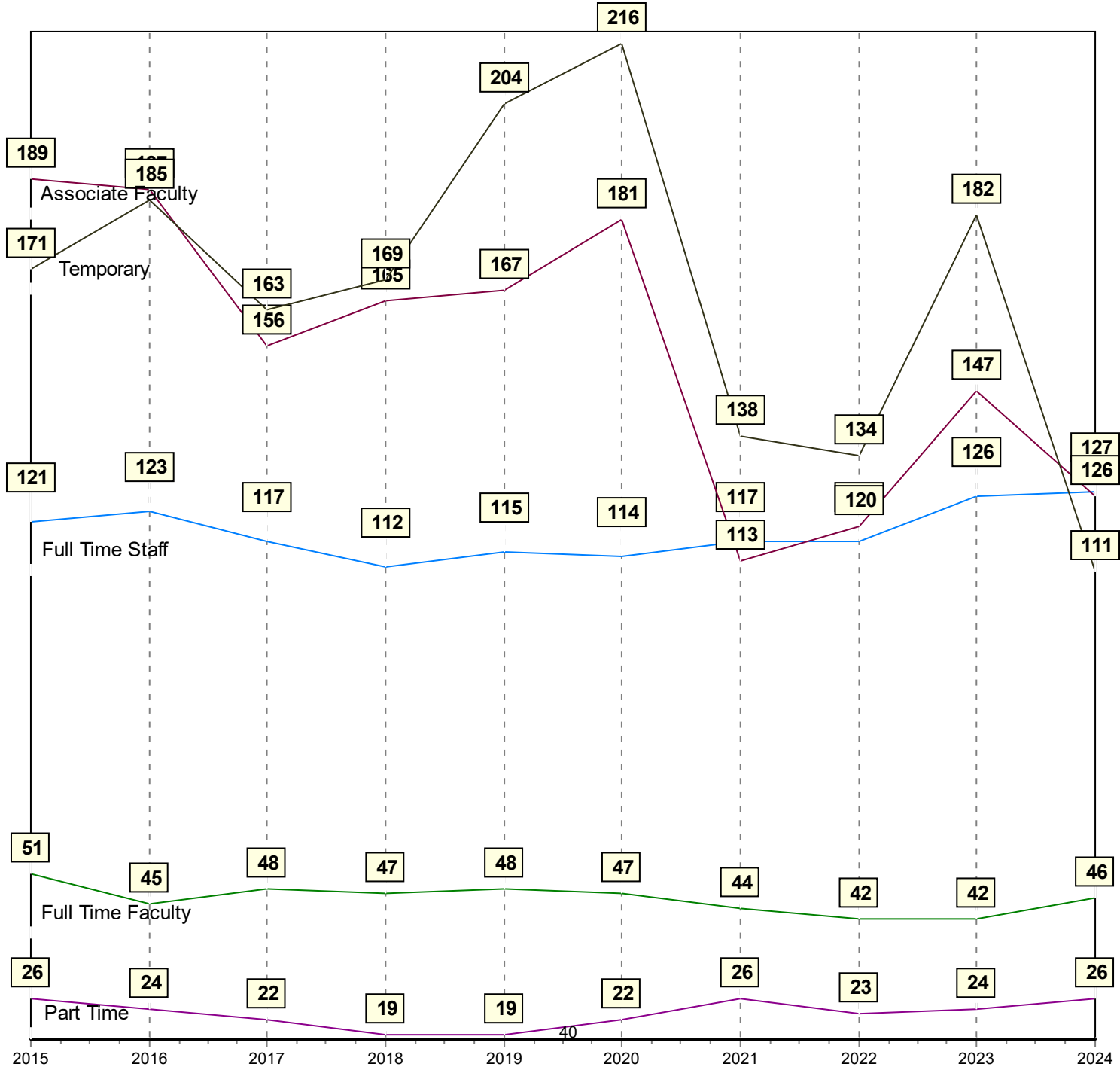
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# John Wood Community College, District No. 539

As Of 11/1/2024

## Employment Trends



**John Wood Community College**

***Financial Reports***

**Board of Trustees Meeting**

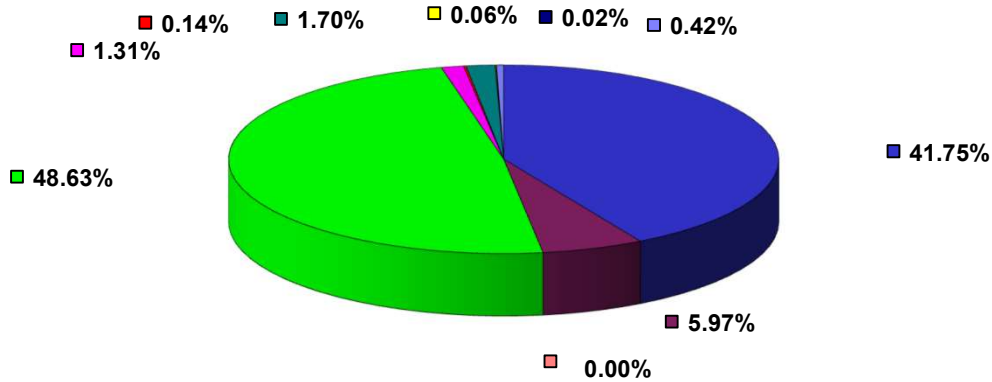
**December 18, 2024**

**John Wood Community College, District No. 539  
Comparison of Actual to Budget - FY' 25 to FY' 24  
As of November 30, 2024  
Unaudited**

**Operating Funds**

	<b>Actual FY ' 25</b>	<b>Budget FY ' 25</b>	<b>% of Budget FY ' 25</b>	<b>Actual FY ' 24</b>	<b>Budget FY ' 24</b>	<b>% of Budget FY ' 24</b>
<b><u>REVENUES:</u></b>						
Local Government Revenue	\$6,290,063	\$7,258,097	86.66 %	\$5,909,385	\$6,766,572	87.33 %
State Government Revenue	\$899,688	\$2,454,961	36.65 %	\$1,065,025	\$2,412,078	44.15 %
Federal Government Revenue	\$0	\$0	0.00 %	\$0	\$0	0.00 %
Student Tuition and Fees	\$7,328,009	\$8,175,365	89.64 %	\$7,156,394	\$7,892,018	90.68 %
Sales and Services Revenue	\$197,524	\$559,200	35.32 %	\$263,192	\$653,900	40.25 %
Facilities Revenue	\$21,425	\$25,000	85.70 %	\$12,305	\$15,000	82.03 %
Investment Revenue	\$255,566	\$300,000	85.19 %	\$206,712	\$105,000	196.87 %
Gifts and Grants Revenue	\$8,320	\$17,805	46.73 %	\$7,890	\$10,000	78.90 %
Other Revenue	\$3,595	\$9,500	37.84 %	\$6,927	\$8,700	79.62 %
Transfers From	\$63,510	\$258,195	24.60 %	\$62,471	\$150,000	41.65 %
<b>TOTAL REVENUES:</b>	<b>\$15,067,699</b>	<b>\$19,058,123</b>	<b>79.06 %</b>	<b>\$14,690,300</b>	<b>\$18,013,268</b>	<b>81.55 %</b>
<b><u>EXPENDITURES:</u></b>						
Salaries	\$3,619,899	\$10,006,836	36.17 %	\$3,499,480	\$9,628,359	36.35 %
Employee Benefits	\$1,018,362	\$2,689,004	37.87 %	\$923,127	\$2,406,902	38.35 %
Contractual Services	\$596,698	\$1,533,075	38.92 %	\$867,238	\$1,822,224	47.59 %
General Materials and Supplies	\$611,989	\$1,292,633	47.34 %	\$428,925	\$982,440	43.66 %
Travel & Conference/Meeting Expense	\$61,728	\$289,901	21.29 %	\$70,295	\$220,963	31.81 %
Fixed Charges	\$44,216	\$110,770	39.92 %	\$41,158	\$109,293	37.66 %
Utilities	\$271,161	\$676,500	40.08 %	\$249,405	\$735,750	33.90 %
Capital Outlay	\$405,613	\$755,266	53.70 %	\$99,707	\$405,821	24.57 %
Other Expenditures	\$688,877	\$1,182,007	58.28 %	\$615,797	\$1,196,251	51.48 %
Transfers To	\$259,000	\$522,131	49.60 %	\$244,000	\$505,262	48.29 %
<b>TOTAL EXPENDITURES:</b>	<b>\$7,577,542</b>	<b>\$19,058,123</b>	<b>39.76 %</b>	<b>\$7,039,133</b>	<b>\$18,013,265</b>	<b>39.08 %</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$7,490,157</b>			<b>\$7,651,167</b>		

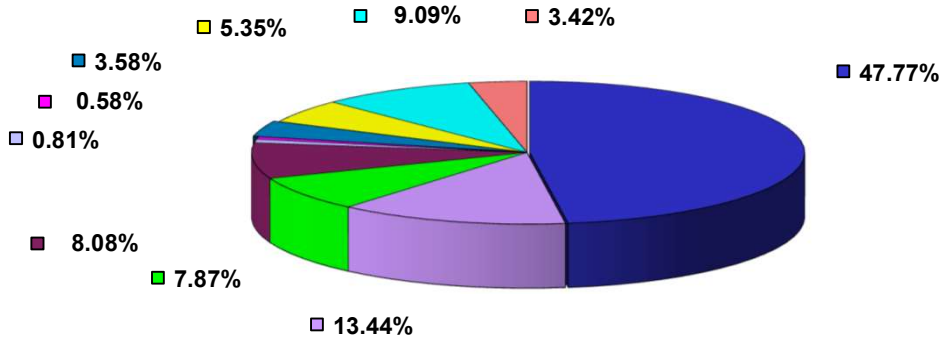
**FY25 Operating Fund Revenues YTD as of November 30, 2024  
Unaudited**



**Operating Fund Revenues: \$15,067,699**

41.75%	Local Government Sources	\$6,290,063
5.97%	State Government Sources	\$899,688
0.00%	Federal Government Sources	\$0
48.63%	Student Tuition and Fees	\$7,328,009
1.31%	Sales and Service Fees	\$197,524
0.14%	Facilities Revenue	\$21,425
1.70%	Investment Revenue	\$255,566
0.06%	Gifts and Grants Revenue	\$8,320
0.02%	Other Revenues	\$3,595
0.42%	Transfers from Other Funds	\$63,510

**FY25 Operating Fund Expenditures YTD as of November 30, 2024  
Unaudited**



**Operating Fund Expenditures: \$7,577,542**

47.77%	Salaries	\$3,619,899
13.44%	Employee Benefits	\$1,018,362
7.87%	Contractual Services	\$596,698
8.08%	Materials and Supplies	\$611,989
0.81%	Conference and Meeting	\$61,728
0.58%	Fixed Charges	\$44,216
3.58%	Utilities	\$271,161
5.35%	Capital Outlay	\$405,613
9.09%	Other Expenditures	\$688,877
3.42%	Transfer to/from Other Funds	\$259,000

**Balance Sheet - All Funds  
As of November 30, 2024  
Unaudited**

	Operating Funds	Oper. & Maint. Fund (Restricted)	Grant Restricted Funds	Special Levy Tax Fund	Working Cash Fund	Bond & Interest Fund	Auxiliary Enterprise Fund
<b><u>ASSETS</u></b>							
Cash	\$7,656,604	\$9,597,329	(\$167,722)	\$2,067,820	\$1,915,485	\$368,471	\$3,905,258
Investments	\$5,127,750	\$1,533,292	\$0	\$0	\$3,209,971	\$0	\$0
Receivables	\$3,001,357	\$0	\$141,600	\$0	\$0	\$0	\$0
Accrued Revenue	\$3,733	\$6,363	\$678,762	\$792	\$1,343	\$0	\$1,778
Interfund Receivables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventory	\$85,033	\$0	\$0	\$0	\$0	\$0	\$255,031
Other Assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prepaid Expenses/Deferred Charges	\$99,182	\$0	\$3,625	\$4,553	\$0	\$0	\$0
<b>TOTAL ASSETS</b>	<b>\$15,973,659</b>	<b>\$11,136,984</b>	<b>\$656,265</b>	<b>\$2,073,165</b>	<b>\$5,126,799</b>	<b>\$368,471</b>	<b>\$4,162,068</b>
<b><u>LIABILITIES</u></b>							
Payroll Deduction Liabilities	\$106,829	\$0	\$0	\$13,730	\$0	\$0	\$0
Accounts Payable	\$126,310	\$0	\$1,330	\$0	\$0	\$0	\$223,186
Accrued Expense	\$721,004	\$0	\$41,188	\$23,641	\$0	\$0	\$10,888
Interfund Payables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Revenue	\$3,717	\$0	\$4,960	\$0	\$0	\$0	\$0
Other Liabilities	\$39	\$0	\$0	\$0	\$0	\$0	\$0
CLEARING ACCOUNTS	\$25,269	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL LIABILITIES</b>	<b>\$983,168</b>	<b>\$0</b>	<b>\$47,478</b>	<b>\$37,371</b>	<b>\$0</b>	<b>\$0</b>	<b>\$234,075</b>
FUND BALANCE 7/01/2024	\$7,500,335	\$10,910,853	\$141,702	\$1,223,573	\$5,062,364	\$420,579	\$3,636,551
Revenue Over (Under) Expense	\$7,490,157	\$226,131	\$467,085	\$812,221	\$64,435	(\$52,108)	\$291,442
<b>FUND BALANCE 11/30/2024</b>	<b>\$14,990,492</b>	<b>\$11,136,984</b>	<b>\$608,787</b>	<b>\$2,035,794</b>	<b>\$5,126,799</b>	<b>\$368,471</b>	<b>\$3,927,993</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$15,973,659</b>	<b>\$11,136,984</b>	<b>\$656,265</b>	<b>\$2,073,165</b>	<b>\$5,126,799</b>	<b>\$368,471</b>	<b>\$4,162,068</b>



**JWCC Investment Report  
FY 2025**

**UNAUDITED REPORT**

<b><u>Total Cash and Investments</u></b>	<b>Value as of <u>November, 2024</u></b>
JWCC Checking	3,251,701.85
JWCC MMA/Cash	0.00
Illinois Funds	17,680,188.11
Raymond James Financial Services	4,444,304.47
JWCC CDs & Treasuries	9,871,012.95
<b>Total Cash and Investments</b>	<b>35,247,207.38</b>

<b><u>Held by JWCC</u></b>	<b><u>Interest Rate</u></b>	<b><u>Maturity Date</u></b>		<b><u>Fund</u></b>
Checking Accounts	2.00%		3,251,701.85	all funds
Raymond James Financial Services	4.65%		4,444,304.47	all funds
IL FUND Money Market	4.797%		17,680,188.11	all funds
Heartland Bank & Trust Company	0.50%		0.00	split 07 & 32
	<b><u>Yield Rate</u></b>			
Commerce Bank - Treasury	2.131%	3/15/2025	250,011.56	07
Commerce Bank - Treasury	2.131%	3/15/2025	100,203.05	07
First Bankers Trust - CD	4.86%	4/17/2025	267,850.51	32
Commerce Bank - Treasury	2.97%	6/30/2025	264,548.93	07
Commerce Bank - Treasury	2.97%	6/30/2025	105,429.09	07
Commerce Bank - Treasury	3.60%	9/15/2025	248,238.28	07
Commerce Bank - Treasury	3.60%	9/15/2025	99,295.31	07
Bank of Springfield - CD	5.12%	10/9/2025	259,487.40	32
Commerce Bank - Treasury	4.50%	11/30/2025	2,600,834.84	01
Farmers National Bank of Griggsville - CD	4.81%	12/18/2025	255,953.77	32
Central State Bank - CD	4.87%	3/20/2026	250,000.00	32
First Mid Bank & Trust - CD	4.86%	4/13/2026	106,127.24	07
First Mid Bank & Trust - CD	4.86%	4/13/2026	265,318.12	07
Farmers National Bank of Griggsville - CD	4.60%	7/2/2026	250,000.00	32
Homebank - CD	4.41%	9/24/2026	250,000.00	32
Bank of Springfield - CD	4.91%	10/9/2026	259,089.56	07
Bank of Springfield - CD	4.91%	10/9/2026	103,635.83	07
Farmers National Bank of Griggsville - CD	4.55%	12/18/2026	255,640.41	07
Farmers National Bank of Griggsville - CD	4.55%	12/18/2026	102,256.16	07
Mercantile Bank - CD	4.18%	3/21/2027	250,000.00	07
Mercantile Bank - CD	4.18%	3/21/2027	100,000.00	07
Commerce Bank - Treasury	3.70%	5/15/2027	2,526,915.46	01
Farmers National Bank of Griggsville - CD	3.70%	7/2/2027	100,000.00	07
Farmers National Bank of Griggsville - CD	3.70%	7/2/2027	250,000.00	07
First Bankers Trust - CD	3.77%	9/23/2027	250,126.73	07
First Bankers Trust - CD	3.77%	9/23/2027	100,050.70	07
<b>Total Cash and Investments</b>			<b>35,247,207.38</b>	

# John Wood Community College

## Expenditures for Payment

Accounts Payable. . . . .	<i>.Presented to Finance Committee</i>
Payroll. . . . .	<i>.Presented.to Finance Committee</i>
Petty Cash. . . . .	<i>.Presented to Finance Committee</i>
Purchase Cards. . . . .	<i>.Presented to Finance Committee</i>

## Ratification of Expenditures

The foregoing summary of obligations have been processed for payment. The College Administration certifies that these obligations, have been incurred in accordance with Board Policy, and where required, quotes and or bids were obtained. The Finance Committee of the Board has reviewed the payments and reported their findings to the Board of Trustees at the regular meeting.

Ratified this 18th day of December 2024.

\_\_\_\_\_

Chair

\_\_\_\_\_

Secretary

Board of Trustees of Community College  
District No. 539, Counties of Adams,  
Pike, Hancock, Calhoun, Schuyler,  
Brown, Morgan, Scott, and Cass,  
and the State of Illinois.

# Board of Trustees Meeting